Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	**GOVERNMENT DEGREE COLLEGE POONCH**
Name of the head of the Institution	**Prof. Tajinder Singh**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01965220231**
Mobile no.	**9419601920**
Registered Email	**degreecollegepoonch@gmail.com**
Alternate Email	**iqacpoonchcollege@gmail.com**
Address	**Near Bus stand Poonch**
City/Town	**Poonch**
State/UT	**Jammu And Kashmir**
Pincode	**185101**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Semi-urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Prof. Mussaraf Hussain Shah**
Phone no/Alternate Phone no.	**01965220231**
Mobile no.	**9419634699**
Registered Email	**mussarafshah@gmail.com**
Alternate Email	**iqacpoonchcollege@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.gdcpoonch.co.in/pdf/aqar7april21.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.gdcpoonch.co.in/pdf/Prospectus%20and%20Academic%20Calendar%202017-18.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B+**	**2.71**	**2017**	**02-May-2017**	**01-May-2022**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**29-Jun-2010**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
International Women' Day	**08-Mar-2018** **01**	**221**

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Salary 2202	State Govt.	2017 365	50090000
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. It is proposed to prepare strategic plan of the Institution. 2. To conduct Workshops, Seminars, Faculty Development Programme. 3. To encourage faculty for Paper Publications in various National international Seminars. 4. To organize students meet and interim prepare them to utilize their potential. 5. Publication of News Letters. 6. To conduct evaluation of students performance through Internal Assessments, Attendance, Seminars etc. 7. Preparation of Course Objectives and Programmes in various Departments. 8. Timely submission of AQAR to NAAC.

View File

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Organization of Prize Distributioncum Annual Day Function	To acknowledge the contributions made by outstanding students, the event was

	organised with zeal and zest
	[View File](#)

14. Whether AQAR was placed before statutory body ?	**No**
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**
Date of Visit	**17-Apr-2017**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2018**
Date of Submission	**27-Feb-2018**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**Administrative setup of the institution runs in cooperation and coordination with management involving all stake holders in the following manner: A. Information is sought through frequent meetings with different committees feedback system from students, staff and alumni through complaint box, suggestion box and grievance redressal domain on website email, personal contact, social media and SMS services. B. Information so sought is processed through appropriate committee and recommendations so made by the members of committees are executed and implemented at proper level. C. Information from the administration and management is disseminated through official website, newsletter, information brochure, meet, alumni meet, print media, social media, bulk SMS service etc. Besides, college also uses following modules/facilities for Management Information System of the college. WhatsApp Groups: WhatsApp groups are made class wise and subject wise, monitored by the concerned teaching faculty for information and discussion, Official email: degreecollegepoonch@gmail.com for communication with authorities outside**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Government Degree College Poonch affiliated to University of Jammu follows the curriculum given by the university. Curricular aspects of the courses taught at Government Degree College Poonch are governed by University of Jammu Ordinance and guidelines. For the effective implementation of the curriculum along with these the broad vision and goals of college are kept in mind. The college level committees prepare guidelines and frameworks to suit the requirements of all the various courses at the departmental level. The Staff Council in conjunction with the workload, academic, and time table committees of the college and individual departments provide inputs and directions which monitor the effectiveness of the same throughout the session on a regular basis. For the newly introduced Credit Based Choice System (CBCS) course, the admission committee and time table committee along with teacher in charge of the various departments at the college level decides the GE, SEC, and DSE's to be offered. The decision of this committee is given in the prospectus. Based on the academic calendar of University of Jammu, various departments of the college prepare the academic calendar at the beginning of session. The departments allocate subjects to teachers and prepare time table. The teaching plan is prepared by respective departments under the guidance of concerned staff council, Planning, Teaching and Evaluation. The teaching, learning and evaluation schedules are strictly as per the Academic calendar notified by the University of Jammu. The college has well qualified, dedicated and experienced faculty. Departmental sub-committees hold meetings at the end of semesters to discuss and plan in advance the execution of courses in the subsequent semester. Various course delivery methods are followed by the faculty such as, Lectures, Class presentations, Tutorials, Practical labs, E- learning and Case studies. The college adopt numerous policies for bridging the knowledge gap of the enrolled 'weak' students to enable them to cope with the programme of their choices as well as promote, reward and facilitate 'advanced' learners. This includes scholarships, mentorship, tutorials and remedial teaching classes. The entire approach is student centric. The Internal assessment which consists of internal tests, presentations, projects and assignments are conducted to evaluate the performance of students. Continuous review of the progress of syllabus completion (100%), performance of the students, association activities are done in the department level meetings on the regular basis. The final Internal Assessment of the students is uploaded and submitted to the University in timely manner under the supervision of Internal Assessment Committee of the college. The college infrastructure and facilities are continuously being upgraded to suit the needs of changing curriculum and pedagogy. The college has well equipped laboratories and classrooms with projection facilities for both faculty and students. The college has renovated well-stocked college library. The college has computer labs with Internet connectivity throughout the college campus available for the staff and students. The college has a Mentoring Programme which enables students of all the years to provide feedback to teachers on the curricular issues, college infrastructure, administrative and other non-academic matters.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIL	NIL	31/07/2018	00	00	00

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	31/07/2018
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NIL	31/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NA	31/07/2018	Nill
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nill	NIL	Nill
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

In order to ensure constant growth of the institution and progress of the students we have put an effective feedback mechanism in place that collects, analyses and implements suggestions from the students to make academic,

infrastructural and policy improvements in the college. The feedback is collected from the students, teachers, parents and alumni in a Google form in a standardised format. The form is sent through email to the stakeholders. The feedback is solicited in academic and non-academic areas. This feedback is analysed to develop the roadmap for the academic year ahead and align the interests of various stakeholders with the institutional interests. Further, departmental level feedback is taken from students to enhance the teaching-learning process. The analysis of such feedback is done on an institutional level and in case of any grievance the appropriate action is taken by the college administration.In order to ensure constant growth of the institution and progress of the students we have put an effective feedback mechanism in place that collects, analyses and implements suggestions from the students to make academic, infrastructural and policy improvements in the college. The college has also made many infrastructural improvements to provide bigger, better equipped classrooms to the students and fulfil all necessary requirements of space. Feedback of stakeholders is sought regularly about infrastructure and learning resources for ensuring their satisfaction. Accordingly, continuous review of infrastructure and learning resources is carried out by respective committees and the recommendations are integrated for upgrading, maintaining and utilizing physical, academic and support facilities. The alumni of the college who have moved on to industry or for higher studies additionally give a feedback on how their years in the institution have helped them perform of their places of work/study. The alumni of the college supply constructive tips on helping the students gain extra recognition and improving themselves.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	B.A. Semester I	900	730	635

View File

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	1660	Nill	55	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
68	20	4	3	3	2

View File of ICT Tools and resources

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The College is having two vital Cells/Clubs/Societies for mentoring the students. They are: 1. Women Empowerment Cell 2. Career Counselling Placement Cell 3. Literary Society 4. NSS Unit 5. NCC Wing The students of the college are properly guided through these cells/Societies/Club. Each Cell is having a Coordinator and six to seven faculty as the members of the respective Cell/Committee. The Complaint/ Suggestion Boxes are also available for the students so that their grievances are redressed properly. In order to mentor the students various programmes are regularly organised in the college viz. Symposium, Seminar, Debate, Quiz, Works-shops, Camps, besides various awareness Programmes. Such programmes help the students in their mental and moral growth.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1660	43	1:39

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
42	21	21	18	22

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Dr. Zakir Hussain	Assistant Professor	Appreciation Certificate

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	B.A.	B.A. Sem-I	01/01/2018	31/05/2018

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As per the norms of the University of Jammu 20 Marks in every subject are reserved for Internal Assessment Tests. The Assessments are conducted by the Examination Committee of the college in a fair and smooth manner which is evaluated by the concerned Department / Teacher. After the Internal Evaluation is over the Award Registers are properly checked and verified by the Internal Assessment Committee and then countersigned by the College Principal. The Awards Registers are finally verified by the Team of Experts constituted by the University of Jammu. Besides this the class tests are also conducted by the faculty regularly and evaluated at their own level.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250

words)

> In every Academic session the Academic Calendar is framed by the Examination Committee of the college. In the Academic Calendar tentative dates of all the activities/programmes of the coming session are framed and displayed for convince of the staff and students. The dates for the conduct of Internal Assessment and Internal Practical are also framed in the academic calendar. The academic calendars also focus on Class Tutorials, Remedial Classes, Career Counseling and External Examinations as well as External Practical's.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.jammuuniversity.ac.in/student/syllabus-ug-downloads

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
AA-601	BA	B.A	207	124	59. 90
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

 https://www.gdcpoonch.co.in/pdf/Student%20Satisfaction%20Survey%20Report_201 6_17.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	NIL	0	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Two day national conference on Science, Society and Sustainable Development	Government Degree College Poonch/Chemistry	25/11/2017
One day Job Fair	Goverement Degree College Poonch in Collaboration with District Employment and Counselling Centre Poonch .	19/02/2018

Seminar on Save Water Save Life	Government Degree College Poonch in Collaboration with Society for Sustainable Development and Training	03/07/2018
Pangs of Partition and Education way out	Goverement Degree College Poonch in Collaboration with APJ Abdul Kalam Human Women Welfare Foundation	12/02/2018
Multilinlingual Mushaira	Department of Urdu	29/01/2018
Symposium on Communal Harmonay Imperative for National Integration	NSS Unit in Collaboration with School Education Department	29/03/2018
Literary Meet in Memory of Mehmood Ul Hassan Mehmood	Department of Urdu in collaboration with Krishan Chander Memorial Career Counselling and Placement Centre Poonch	03/05/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Best Scientist Award	Dr.Tariq Hussain Sheikh	International Multidisciplinary Research Foundation (IMRF) (Patna Prasad Multidisciplinary Research and Foundation Society)	22/02/2017	International
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
01	Department of Computer Application	Self financed	Innovation and incubation Centre	Communication and personality development course,Certificate course in CA, Web Designing, Application Development, Course on Cyber Security etc	05/03/2017
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Computer Science	6	Nill

[View File](#)

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	Nill

[View File](#)

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Big Data Applications and its future Aspects	Dr. Tariq Hussain Sheikh	IJAPRR	2017	4	Govt. Degree College, Poonch	25

[View File](#)

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Harmonic Convex function and Harmonic Variational Inequalities	Masood Ahmed Choudhary	International Journal of Mathematics Trends and Technology(IJMTT)-Volume 54 Issue 4-February 2018, ISSN :2231-5373	2018	1	11	Government Degree College Poonch

[View File](#)

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	13	23	2	Nill

View File

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Annual Day Celebration	NSS Unit Govt. Degree College Poonch	34	400

View File

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nill

View File

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
World Yoga Day	NSS Unit Govt. Degree College Poonch	World Yoga Day	22	100

View File

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
All India Educational TOUR	30	Self Finance	16

View File

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/industry/research lab with contact details	Duration From	Duration To	Participant
on-the-job	Higher	Govt.	10/04/2017	29/04/2017	Induction/

training	Education Sponsored Induction/ Training Programme	College of Education, Canal Road , Jammu			Training Programme(Dr. Altaf Hussain)

<div align="center">

[View File](#)

</div>

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Directorate of Distance Education ,Maulana Azad National Urdu University,	01/01/2018	Academic and administrative support like organize and conduct counseling sessions, conduct of examination etc.	1200

<div align="center">

[View File](#)

</div>

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1211000	612041

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing

<div align="center">

[View File](#)

</div>

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
NIL	Nill	NIL	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	42908	3909311	247	257000	43155	4166311
Reference Books	2103	456887	Nill	Nill	2103	456887

<div align="center">

[View File](#)

</div>

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NI	31/07/2018

View File

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	51	1	1	0	1	1	25	5	10
Added	0	0	0	0	0	0	0	0	0
Total	51	1	1	0	1	1	25	5	10

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

5 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
1341000	1087487	175000	8279

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

LABORTARIES: All the laboratories are well equipped and regularly maintained by technical staff i.e. Lab Assistants and attendants. A periodical dusting and maintenance of Computers is done by department. LIBRARY: To cater the needs of students, the college library is having 45258 quality books containing the collection of text books, references books etc. for staff and students. Books are issued to the viewers for a specific period. College library committee headed by senior faculty, rule out ,makes budgetary provisions for procurement of books, periodicals and other reading materials .This committee act as an internal auditor as well as support system for overall development the library. CLASSROOMS: The College takes important steps for maintenance of classrooms. Classroom environment plays a major role for the smooth functioning of teaching learning process with good seating facilities SPORTS: College Sports Committee and Physical Education Department is taking care of maintaining the Sports and Games with facilities of the institution. Various events are organised on regular basis to boost the student's physical and mental abilities. Inter-class and Inter-Collegiate tournaments are also organised by the Department and college sports committee. PHYSICAL FACILITIES: The College has College Development Committee comprised of senior faculty members, committee supervises

the major construction repairs and renovation related works. Minor repair, renovation and maintenance works of furniture, electrical works and plumbing, are taken care of by carpenter, electrician and a plumber respectively. The garden is also maintained by the Gardner with valuable inputs from faculty of Botany Department. College canteen committee is comprised to keep the track of Hygiene and cleanliness of the canteen and also monitor quality, quantity and price of food served in the canteen.

https://www.gdcpoonch.co.in/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	Post Matric Scholarship for SC/ST and Pahari Students	1183	8778300
b)International	NIL	Nill	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Personal Counselling	31/08/2018	55	Personal Counselling Committee
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	NA	Nill	Nill	Nill	Nill
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NA	Nill	Nill	NA	Nill	Nill

View File

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	75	B.A/B.sc/BCA	Arts, Humanities and Sciences	MANUU, DU, JNU, BHU, JU, KU, B.Ed Colleges of Jammu and Kashmir, AMU etc	Physical Sciences, Arts, Humanities, Natural Sciences, and Biological Sciences

View File

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nill

View File

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Fencing (Men's)	Inter-Collegiate	5

View File

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Bronze Medal	National	1	Nill	B.A Sem 1st /360	Sachin Raina

View File

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Every year college committees are framed and students represent president, vice president, student representatives' males, femal representation in Anti-Ragging committee. Their genuine demands are and in an effective manner. The college administration and teachin striving hard to be student centric at all levels.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

 Yes

 Registered Alumni Association is under process

5.4.2 – No. of enrolled Alumni:

57

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

01

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Response To encourage the practice of decentralization and participative management the Principal delegates all the policy based decisions to various committees constituted in the beginning of every academic session such IQAC Sub-Committees, Examination Committee, Discipline Committee, Admission Committee, Sports Committee, Grievances and Redressel cell, Science Purchase Committee Printing and Stationary Committee, Beautification Committee, Women Development and Women Anti-harassment Committee, Hospitality and Protocol Committee, Career Counselling Committee, Time Table Committee, NSS Committee, NCC committee etc.However, on the occasion of special events sub-committees are also constituted for efficient participation and goal oriented success in the organization of conferences/seminars/workshops/mushaira or celebration of events such as Annual Dayetc. Moreover, student representatives elected every year through a secret ballot are also involved in various programs and extracurricular activities. Two most important sub committees of the college are as follows. 1. IQAC Sub-Committees: Based on the seven point criteria of IQAC seven different sub committees are constituted under the supervision of IQAC.Every committee is always headed by a senior Faculty member as convener. Conveners of the committee submit reports to the Principal and IQAC coordinator regarding the plans, implementation, actions taken and outcomes of the functioning of the committees. 2. Examination Committee: It is constituted to ensure smooth and the timely conduct of examinations as well as continuous and comprehensive evaluation of students. The convener and the members of the committee are given authority to manage and timely conduct of all internal assessments, internal external practical examinations, external exams etc. and to evaluate all internal and external answer sheets. The examination committee is also authorized to sort out all exam-related problems of the students. Two practices of decentralization and participative management during the last year are mentioned below: 1. Field Trip in Bio Science: Participation of Students: Student of final semester proposed for organising a field visit at dairy farms, poultry farms, fish farms, botanical garden, zoo and wildlife protective areas. Participation of Faculty: Committee of faculty constituted for organising tour, in consultation with management, college bus driver and students finalised the dates, itinerary and budget and submitted the recommendations so made to the chair. Participation of Chair: Principal accorded approval to the recommendations and passed the orders to the persons accompanying the tour and management for necessary preparation besides releasing the required amount.

> Joint Management: Students contributed boarding and lodging, college provided the bus and fuel, expert teachers accompanied and manged the tour. 2. The student elections : The student elections were conducted through a secret ballot thereby engaging them to play active and constructive role in the development of college. The student representatives were also made part of various decisions taken in the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The admission process of the college is in accordance with rules and regulations of UGC and affiliating university (University of Jammu) and J K Department of Higher Education. For admission of students the college constitutes admission committee which works under the guidance of IQAC and forms for the frame work of admission process. The admission committee is formed in the month of May every year and the admissions are done semester-wise. New admissions are done on the basis of academic merit of the students in the preceding examination. Efforts are made to make the admission process very simple and not hectic. The Institution ensures wide publicity to the admission process through the social media, prospectus, Institutional website, advertisement in local news channels and the notice board. During the admission process, faculty members of various departments and committees are directed to interact with prospective students and their parents regarding different courses, their objectives, application and future prospects.
Industry Interaction / Collaboration	The college is located in a far-flung area near the line of actual control. There is no exposure of students towards industries. However, the college invites experts from industry to interact with the students. Such interaction serves to enhance the job opportunities and their guidance, suggestions and inputs are welcomed. Experts are also invited from various fields to deliver guest lecturers and industrial visits are arranged. The career guidance and counselling cell organize an educational visit for

	students Stream related experts are invited for lectures to throw lights on demanded areas. Being an agrarian area surrounding the institution many experts delivered on the agriculture and changes required to boost local agricultural domain.
Human Resource Management	The newly appointed faculty members were given training and orientation towards teaching and learning process through induction programmes organized by governing body (J K Department of Higher Education). The faculty members have to complete various General Orientation Courses, Refresher courses, Faculty Development Programmes from time to time for the up-gradation of skills and abilities. The college also conducts computer literacy programmes for non-teaching and ministerial staff. The accountant participates in accounts training programmes.
Library, ICT and Physical Infrastructure / Instrumentation	The college has a library with sufficient infrastructural facilities and have various resources with separate seating arrangement for males and female students. A good number of valuable reference books, text books, magazines, newspapers are available in the library for staff and students. Library is well equipped with reference books, text books, newspapers etc. The IQAC monitors the regular updating of library resources. There are four smart class room with projectors in the college for which necessary equipment was bought and installed. Computer labs are also available for students and staff available for comprehensive study of topics. All the departments are provided with adequate software and computer facilities to meet the daily needs of a growing institution. Feedback from students and staff are taken and suggestions are put forward to improve library, canteen and departmental services. The department of physics and chemistry are equipped with required instruments for performing practicals in the physics and chemistry laboratories. The college has 07 well equipped laboratories in the department of Botany, Zoology, Biotechnology, Geography, Chemistry and Computer Science for conduct of science practical. There is a museum in the Department of Zoology having a large

	number of vertebrates and invertebrates as specimens which are made available for the students.
Research and Development	Since the college is involved in teaching of undergraduate courses, therefore, limited research and development opportunities available. However, the faculty members are motivated to attend conferences, seminars, symposia and workshops to sharpen their research oriented abilities. They are encouraged to publish review articles on emerging research areas in reputed national and international journals.
Examination and Evaluation	The college staff under the supervision of Principal, IQAC and examination committee ensures a fool proof examination system. The examination committee also ensures makes continuous and comprehensive evaluation of students by timely conducting internal and external examinations. The performance of students in the internal tests are displayed on the notice boards for their counselling and improvements if required. The internal assessment records of the students are properly maintained by Subject teachers and members of Examination committee. Finally the assessment records are being cross checked and verified by the external experts appointed by the affiliating university.
Teaching and Learning	To enrich teaching learning process and impart quality education to the learners, the college library has (43476) general, textbooks and reference books to keep the knowledge of the students updated. Students are counselled and encouraged to participate in different sports, cultural and extension activities through NSS , NCC, cultural and Literary activities Committee etc. There are well qualified teachers out of 36 permanent Faculty members 22 are Ph.Ds. and 03 are M. Phils in the college who adhere to time table and regular class work strictly. • College offers education and subject focusing various departments • Special lectures, seminars and symposia are organized • Remedial and Career counselling activities are organized.. • Teaching plans are made by the teachers for

	systematic and proper discussion with the students. • Skill Enhancement Courses are the part of Curricula. • Teachers are encouraged to attend Seminars, Symposia and Conferences to update their knowledge. • To support the ICT enabled teaching learning process college is having following facilities: • Well-equipped computer center with 21 computers and Language Lab. • 01 EDUSAT, 04 Smart Classrooms and 06 projectors. • Under the guidance of IQAC each department is promoting the quality enhancement activities through workshops, conferences and seminars on different subjects • Students seminars are being organized to encourage the teaching and learning process among the. Students.
Curriculum Development	Response The college is running four full-fledged academic streams B.A, B.Sc., B.Com and BCA and is affiliated to University of Jammu. Curriculum is designed and developed at university level by the Board of Studies. HODs of different departments of the college are the members of Board of Studies and syllabus framing committees of the University. Board of Studies hold annual meetings and the member teachers give feedback which is being considered for curriculum enrichment. ? Choice Based Credit System (CBCS) has been introduced in the college. ? In addition to traditional programs, college runs two Add On courses offering certificate, diploma and advanced diploma courses in Functional English and Sericulture.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	• College has proposed complete Library automation in the DPR of RUSA proposal. • The institutional website is being used as an e-platform where vision and mission statement of the college is uploaded. • Various orders, circulars, minutes and resolutions of governing body meeting are circulated among teaching and non-teaching staff through college e-mail id and official WhatsApp group.
Administration	• The Principal communicates with Governing Body members as well as theteaching and non-teaching staff through email

		https://degreecollegepoonch@gmail.com • Notices and circulars are uploaded in the college website and communicated to different departments through emails from the office of the Principal. http://www.gdcpoonch.co.in • Each and every IQAC notice is circulated by the IQAC coordinator through email. • Fully wireless Principal office with 24x7 internet facility. • Biometric attendance for all staff members. https://jandk.attendance.gov.in • The enrollment of students is done on the online portals for which the college has dedicated computer systems with internet facility. • Procurement of items is done through e-Tendering via Department of Information and Public Relation (http://new.jkdirinf.in/DepartmentTenders.aspx). • Execution of civil works is done through e-Tendering by the executing agency (https://jktenders.gov.in/nicgep/app).
Finance and Accounts	• Salary of faculty members and other staff is directly credited to their account numbers. • E-tender is notified as per the govt. guidelines for the purchase of items. • Payment of work orders is done as per the guidelines of Government
Student Admission and Support	Response • Applications which are submitted for admission to different courses are through the online admission portal. http://jkhighereducation.nic.in/admission.html. • Registration and enrolment of students is maintained through JUCC web-portal provided by the University (http://jucc.in/Student_Home.aspx). • Merit lists of students who apply for different courses in the college is prepared and uploaded by fully computerized system. • 4 smart classrooms • 1 video conferencing facility. • The scholarship schemes of different agencies (PMSSS, ST and Pahari Scholarship schemes) are made available to through online form filling by the students and verification is done on the online portals in the online coordination centers created in the college.
Examination	• The College is affiliated to the University of Jammu and has to follow the norms and guidelines related to examination of University only. • Examination forms are filled and

enrolment is generated through web portal JUCC (http://jucc.in/Student_Home.aspx) • The Internal Assessment records (internal theory marks and practical marks) of students are generated and stored in computers systems of the college and sent to the affiliating university through email and later the hard copies are sent.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	NIL	NIL	NIL	Nill

View File

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	Two-Day National Science Conference on Science, Society Sustainable Development	NIL	26/11/2017	27/11/2017	100	50

View File

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Induction Course for Newly appointed Assistant Professors	1	28/06/2017	18/07/2017	21

View File

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
• National Pension Scheme, General Provident Fund, State Life Insurance, Janta Group Insurance, Medical Insurance and Loan from Banks, Dearness Allowance, Child Care Allowance, Travelling Allowance, Border Allowance, Medical Allowance, House Rent Allowance	National Pension Scheme, General Provident Fund, State Life Insurance, Janta Group Insurance, Medical Insurance and Loan from Banks, Dearness Allowance, Child Care Allowance, Travelling Allowance, Border Allowance, Medical Allowance, House Rent Allowance	Scholarship from Social Welfare Department for ST, SC, OBC, Pahari Speaking Peoples, Minority Scholarship and Students Aid for needy and Poor Students, for participation in sports and other activities students are given TA @ 390/- per candidate for one side journey, DA @ 150 and Refreshment @ 50 in addition to the match fee deposited as required from time to time.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

YES

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NA

View File

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	No	Nill
Administrative	No	NIL	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The Parent Teacher Association (PTA) of the college is playing a pivotal role in the efficient functioning of the college. The Principal is the president of the PTA. The PTA is very active in giving all kinds of support and assistance towards the development of the college. The distributing prize and honoring the rank holders with medals are major programmes of the PTA. Students who excel in

arts, sports and in other fields are also duly recognized by the PTA. The PTA holds meetings to discuss matters relating to the progress of the students and their overall development. At least three general body meetings are held every year.

6.5.3 – Development programmes for support staff (at least three)

Support staff plays a very important role in the overall functioning of the college. Various initiatives are being taken by the college for the development of support staff such as • Giving recognitions and rewards to the deserving support staff. • Identifying and developing soft skills of the support staff • Continue to look for developmental opportunities for the support staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

The College was accredited with B-grade by the NAAC in 2016. However the NAAC peer team has observed certain areas of concern which need to be addressed by the institution. The suggestions have been made in the evaluative report of the peer team. The suggestions have been seriously taken by the college administration and improvements have been made wherever possible. Below are some of the improvements which have been achieved by the college • The opening of the PG Programs in the subjects Arabic and Urdu has been taken up with the University of Jammu and Higher Education Department and the final nod is awaiting. • The college has started the add-on courses in Silk Worm-Rearing and Mori-Culture and the college is in the process to introduce certificate course in Silk Yarning too. • The process of automation of library has been initiated and the matter has been taken up with the Higher Education Department. • The English language Teaching (ELT) is further strengthened by the introduction of Six Month Certificate Course, One Year Diploma Course in language learning and One Year Advanced Diploma in Language Learning. • To strengthen the computer lab ten desktops with i5 processors were purchased and installed in computer lab.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Two day national conference on Science, Society and Sustainable Development	25/11/2017	25/11/2017	26/11/2017	200
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the	Period from	Period To	Number of Participants

programme			Female	Male
Essay writing competition on "Role of women in Sericulture"	**18/08/2017**	**18/08/2017**	**16**	**14**

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NA

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Rest Rooms	**Yes**	**Nill**

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	**Nill**	**Nill**	**31/05/2018**	**00**	**NA**	**00**	**Nill**
			[View File](#)				

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospectus	**31/05/2018**	**It is a handbook on code of conduct for all stake holders be it students or teachers or college administration. It includes vision, mission and specific goals, College profile, rules and regulations regarding internal assessment test , admission process/fee structure/Subjects combination/cancellation of admission, if any/process for evaluation and examination/issuance of I card and financial assistance/curricular and extracurricular activities and awards, prizes etc for meritorious students/**

			anti-ragging cell/Instruction for students Dos and Don'ts /distance education mode Study Centre facilities available, Add-on Courses (Courses offered) etc 2. Following Committees (on the code of conduct) were constituted by College administration for the year under report for the smooth functioning and carry out various activities as under: 1. College Advisory Committee 2. College Development Local Fund committee 3. College IQAC Committee 4. College Science purchase Committee 5. College General Purchase committee 6. Grievance Redressal Cell 7. College Examination Committee 8. College Library Committee 9.. College picnic and Tour Committee 10. Career Counselling Placement Cell 11.UGCCommittee/Research Committee 12. Publication and Printing Committee 13. Time Table and workload Committee 14. Literary Activities Committee 15.Sports Committee 16. Seating arrangement Committee 17. Canteen Committee 18. Cultural Committee 19. Discipline Committee 20. Hospitality and protocol Committee 21. Edu-Sat, Networking website Committee 22.Women Empowerment Cell 23. ST/SC Scholarship Committee 24.Alumni Committee 25. Internal Complaint Committee 26Anti-Ragging Committee 27.Gender Based violence Committee

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants

| Ozone Day | 16/09/2017 | 16/09/2017 | 17 |

View File

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

To make the campus eco-friendly, college administration has taken remarkable initiatives mentioned below: 1. Dustbin was installed on the campus to make the campus wrapper free. 2. Organized awareness Rally on cleanliness(swachta hi sewa hai) 3. CFL lamps are used instead of electric blubs 4. Plantation drive 5. Installation of water coolers to discourage the use of plastic bottles

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Practice – 1. Co-Curricular / Extra-Curricular Activities. Practice – 2. Sport Activities. Practice-01 Context: - To develop the culture of overall development for the students on the Campuses, the Higher Education Department now a day's focus on non-academic activates besides academic one. To achieve the target, this institution has adopted to organize these activities as one of the best practices. This is but a healthy tradition of this institution and it plays a vital role in this regard. Objectives: - The main objective of this practice is to enhance the student's talents and capabilities. As these are Non-Academic Activities in the form of co-curricular/ extra co-curricular activities that provide support to youngsters in enhancing their hidden talents and skill developments. In present era of multidisciplinary, its importance has increased many folds. It provides a platform to the youngsters to expose their hidden talent, knowledge and experiences. It also helps the students to build their literary Skills. It also provides opportunities to the Students/ younger generation to be involved in the cultural enriching activities. It makes learning more interactive and helps the students in stimulating critical thinking. Participation in literary/cultural activities create interest among the students and in this way, they engage themselves in taking part in debates, symposium, seminars, dialogue, and other related activities. This practice develops leadership qualities among the students. As the main motto of all this is to prepare the youngsters/students to safe guard the national interest and serve the nation. These are the literary/cultural activities organized during the period under report. 1. Meetings are conducted with the students to discuss and evolve academics related issues. 2. Teaching faculty is regularly encouraged to improve their teaching learning skills by allowing them to attend workshops, orientation/refresher courses. Evidences of success The practices we are talking about, inculcate the human values, mutual respect, sense of oneness, Brotherhood and tolerance among the students. This practice motivates the students to work for integrity, unity and cultural coherence. We are proud of our institutional rich cultural tradition to work for the overall development of young generation. Our students are playing very constructive role in the service of humanity and they are always ready to shoulder the responsibilities when they are asked for that. Practice -02 (Sports Activities) Context: - Sports activities are important parts of education. These activities are not only Contribute to physical and mental health but also enhance social and personality development of Students. No doubt, these have been viewed as a way to stay healthy and fit. But sports play much larger role and their importance goes much further. In educational institutional particular in higher education institutions sports prepare the youngsters to face the future challenges. Sports inculcates the values of sportsmanship among the students, boost their morale and develops themselves the mantra of truth and nonviolence, communal harmony and brotherhood, unity and integrity. Objectives. Sports activities play an important role in School and College life. The primary concerned of these activities is over all welfare and development of physical,

mental, ethical and emotional health of students as well as youngsters. This is a platform from where students develop themselves physical talents, engage in competitive activities to their maximum potential. Sports inculcate the values and develop the culture of self-discipline and self-sacrifice among the students. As Sports also inculcate qualities like leadership and management. To achieve this target, higher education department focuses on these activities to be organized by institutions of higher learning on priority basis. Our institution is also striving hard and leaves no stone unturned in boosting the sports activities on the campus as these (activities) promote physical fitness and healthy culture. The main aim of promoting these activities on the campus is to offer the chance to learn about the relationship between nutrition, exercise and health. Sports activities also develop the management skill among the youth as they (youth) have to lead the nation in the time to come and thus they must be prepared for future challenges. The Department of Physical Education of this institution has been playing an important role to the development of sports infrastructure and enriching sports culture on the college campus. College administration is very much focusing on this aspect of sports and physical activities to achieve the goal. Physical Education Department leaves no stone unturned in organizing sports activities on the College Campus. This was due to the dynamic approach of the department that many students excelled in different sports activities mentioned below. Activity Level Participants Kabaddi (Men's) Inter-Collegiate 12 Fencing(Men's) Inter-Collegiate 5 Football(Men's) Volleyball(Men's) Volleyball(Women's)) Cricket(Men's) Hockey(Men's) Kho-Kho(Men's) Athletics(Men's) Inter-Collegiate Inter-Collegiate Inter-Collegiate Inter-Collegiate Inter-Collegiate Inter-Collegiate Inter-Collegiate 16 12 9 15 14 12 10 Students Participation in Inter-University S No Name Class Sports Discipline Event Position 01 Murtaza Ali Khan B.Sc Sem-5th Football(Men's) Inter-University Participation 02 Mohd Imran B.A Sem-1st Kabaddi(Men's) Inter Participation 03 Rakshit Sharma B.A Sem-1st Hockey(Men's) Inter Participation 04 Puneet Raina B.A 3rd Hockey(Men's) Inter Participation 05 Urvashi Sharma B.Sc Sem-2nd Cricket(Women's) BCCI Under-19 One-Day Tournament Participation Number of Awards/Medals for outstanding performance in Sports/ cultural activities at Inter-Univers/ Inter-Collegiate National/ International Level. S No Year Name of Award Inter-Uni/Inter-Collegiate Sports Name of Student Student ID 01 2017-18 Bronze Medal Inter-Collegiate Fencing(Men's) Sachin Raina B .A Sem 1st/360 Evidence of Success: By adopting these practices we see the tremendous changes in the field of quality education and human behaviour. As already mentioned, the main motto of sports related activities is to make people good human beings with skill and expertise. Our institution leaves no stone unturned in motivating the students towards promotion of moral values as the faculty takes it as ambition. The faculty also tries its level best through these activities to inculcate the spirit of tolerance, patience, positive thinking, reasoning, patriotism etc. among the students. Sports make students but a good human being and pragmatic in nature. Problem Encountered Resource Required: This College is located very close to Indo-Pak border just 3-4 KM away from the Actual Line of Control and as a result cross border shelling is a common phenomenon that causes a lot of inconveniences for students living in border area and some time College also. Further, this region where college is located, is 240 KM from State winter Capital, Jammu and so is from summer capital, Srinagar. So in such scenario, we face a lot of problems here while performing our duties. But in spite of all this difficulties our College administration as well as faculty leave no stone unturned in imparting quality education and transforming youth through excellence.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://www.gdcpoonch.co.in/pdf/Prospectus%20and%20Academic%20Calendar%202017-1

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Response: - This institution has distinctiveness in having a dynamic NSS Unit, playing very important and constructive role in and outside of institution. As it is a National Service scheme and our institution encourages the students to join this service scheme to serve the humanity and nation as well. The main motto of this organization is to train the students and youngsters to serve the nation with great enthusiasm. The NSS Volunteers perform various activities and provides services to humanity at various levels. No doubt, it (NSS) is an opportunity for students to contribute in Nation Building. As we know that NSS was introduced in 1969 with the main motto of personality development through voluntary community service. Social scientists are of the opinion that NSS is a meaningful linkage between the Community and Campus. We also know the main motto of NSS "NOT ME BUT YOU". This slogan reflects the essence of democratic living and upholds the need for selfless service. (II) Another distinctiveness of NSS Unit is that this Unit carries out various healthy literary and cultural activities throughout the year. It also organizes the programs particularly on universal values, morality, ethics and national integration and that makes the institution a hub of activities and as a result this has become a common practice of this institution. As we know that the policy makers, academician and social scientists are of the opinion that subjects on moral values must be introduced at various level of learning. As a matter of fact, NSS Unit has been playing an important and constructive role even in those areas which are generally untouchable in the society we are living and the system we are dealing with.

Provide the weblink of the institution
https://www.gdcpoonch.co.in/index.php

8.Future Plans of Actions for Next Academic Year

To formalise and carry out the academic audit The College will continuously endeavor to innovate and implement processes that enhance Teaching/learning and evaluation in the college Tie up with more Professional and Institutional bodies. Effective involvement of Alumni in various College Activities To improve Student Internship Programme. To organize more number of Workshops /International, National, UT level conference/Seminars/FIP Up gradation of existing laboratories