"The function of education is to teach one to think intensively and to think critically, intelligence plus character- that is the goal of true education"

Martin Luther King

GOVT. DEGREE COLLEGE POONCH

PROSPECTUS
2020-2021

Website: www.gdcpoonch.co.in
Email: degreecollegepoonch@gmail.com

GDC POONCH

National Education Policy 2020

What you need to know...

01

02

03

04

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the

Government Degree College

Poonch, affiliated to University of Jammu , Jammu and Kashmir as

Accredited

with CGPA of 2.71 on seven point scale

at B⁺ grade

valid up to May 01, 2022

Date : May 02, 2017

Director

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

Quality Profile

Name of the Institution : Government Degree College

Place : Poonch, Jammu and Kashmir

Criteria	Weightage (W_i)	Criterion-wise Weighted Grade Point $(Cr\,WGP_i)$	Criterion-wise Grade Point Averages $(Cr\,WGP_i\,/\,W_i)$
I. Curricular Aspects	100	250	2.50
II. Teaching-Learning and Evaluation	350	1000	2.86
III. Research, Consultancy and Extension	150	380	2.53
IV. Infrastructure and Learning Resources	100	280	2.80
V. Student Support and Progression	100	300	3.00
VI. Governance, Leadership & Management	100	230	2.30
VII. Innovations and Best Practices	100	270	2.70
Total	$\sum_{i=1}^{7} w_i = 1000$	$\sum_{i=1}^{7} (Cr\,WGP_i) = 2710$	

$$\text{Institutional CGPA} = \frac{\sum_{i=1}^{7}(Cr\,WGP_i)}{\sum_{i=1}^{7}W_i} = \frac{2710}{1000} = \boxed{2.71}$$

$$\text{Grade} = \boxed{B^+}$$

Date : May 02, 2017

Director

- This certification is valid for a period of *Five* years with effect from May 02, 2017
- An institutional CGPA on seven point scale in the range of 3.76 - 4.00 denotes A^{++} grade, 3.51 - 3.75 denotes A$^+$ grade, 3.01 - 3.50 denotes A grade, 2.76 - 3.00 denotes B^{++} grade, 2.51 - 2.75 denotes B$^+$ grade, 2.01 - 2.50 denotes B grade, 1.51 - 2.00 denotes C grade
- Scores rounded off to the nearest integer

EC(SC)/24/A&A/72.1

➤ Vision

Degree College Poonch strives for:

1. Imparting quality education to the students, promoting their all round development by participation in sports, extra-curricular and other socially relevant activities and inculcating the skill of decision making and democratic values.
2. Promoting preservation and integration of cultural diversities of the region, State and Country.

➤ Mission:

1. To instill and promote scientific temper and enkindle creativity among students.
2. To prepare young generation for a better tomorrow.
3. To prepare our students to carve a space for themselves in the mainstream by overcoming their inhibitions.
4. To inculcate the indispensible virtues of tolerance, honesty, hard work and amity among our students.
5. To make our students fully alive to the ethical values.

➤ Specific Goals :

1. Produce graduates with high quality and employability.
2. Improve associated infrastructure to help modern teaching facilities.
3. To strengthen the management system.
4. To upgrade the existing infrastructure both physical and material.
5. To build up a strong academic network with other academic Institutions.
6. To apply and implement the relevant projects to benefits SC, ST, OBC and other minority students.
7. To upgrade and expand Hostel facilities both for the Boys and Girls.
8. To strengthen the sports and library components.

Principal's Message

Extending welcome to new students in the college always brings excitement and positivity, as an opportunity is provided to the youth to enter into new phase of learning. We welcome the students seeking admission in various Semesters in the college for the academic session 2020-21. The Govt. Degree College Poonch was established in 1955 at district head quarter and since then has immensely contributed towards the academic needs of different generations producing men and women of eminence who have successfully made a mark on the pages of History in different fields. This college is affiliated to the University of Jammu and has been Accreditated with B^+ Grade by NAAC Bangalore.

It is pertinent to mention the COVID-19 has put up challenges before the college administration and the students as well, but this challenge has to be overcome for academic pursuits. The process of admission to various Semesters will be undertaken while strictly adhering to SOP issued by the Govt.

This year the college has introduced Geology, Statistics, Library Science & Physical Education as new subjects at UG Level which have increased Choice of combinations available to the students. New subjects have been introduced, keeping in view the demand of the students and others stake holders.

Despite locational disadvantage the college is constantly working to provide quality education to the students in various streams of Arts, Science, B. C.A & Commerce. The college also provides add-on courses in Sericulture & English. Efforts are made by College administration to upgrade the infrastructure and increase the facilities for the students.

The college is fully geared up to receive young aspirants and all efforts would be made by the college administration and Teaching & Non-teaching staff to provide cordial teaching learning atmosphere.

My fond expectations from the younger generations would be that they always keep flag of humanity high and equip themselves with all the desired skills and ability to prove successful all endeavor of the life.

"The whole purpose of education is to turn mirrors into windows"
Sydney J. Marris.

Prof. Syed Musasaraf H.Shah Principal

College Profile

Government Degree College, Poonch was established on 11th November 1955. Initially, it started functioning as an Intermediate College in the old "Resham Ghar" building in 'Mohalla Dungas'. Prof. R.L. Basur, an eminent educationist of our state was its first Principal. In 1961, it was elevated to the status of a Degree College and Prof. P.N. Pushup, another great educationist and scholar, headed this institution during its developmental phase. In early sixties, the College was shifted to its present location, the upper portion of which was a part of 'Favara Garden' and the lower part across the main road was covered with barracks and bunkers vacated by Army, who shifted to 'Resham Ghar'site. The theory classes in the College used to be held in bunkers and barracks while the science practical work was conducted in temporary laboratories set up in the old portion of the "Dak Banglow" Poonch. The Science laboratories were later shifted to present Science block after its construction in 1969-70. Unfortunately, a good chunk of the College land was given for construction of Gujjar and Bakarwal Hostel, ITI campus and Horticulture Nursery etc. and the College retained only the present campus and playground. Giving away the land of college has closed all the doors for its future expansion and development. It is for this reason the various building blocks were constructed in a limited space, adjoining the thickly populated locality "Mohalla Panditan". The College administration, has tried its best to give some face lift to it by raising boundary wall and streamlining the available space into lawns.

The College was earlier affiliated to Jammu and Kashmir University, which was later converted into two separate Universities, The University of Jammu and The University of Kashmir. The College is presently affiliated to the University of Jammu and is recognized by University Grants Commission (UGC) under section 2(f) & 12(B).

The College celebrated its golden Jubilees in the year 2005. It was also badly affected in the devastating earthquake of October, 2005. A lot of repair and renovation work has been accomplished and the college is ready to receive the new entrants. The College offers undergraduate courses in Arts, Sciences, Commerce, and Vocational course in Sericulture and B.C.A. as a professional course besides Add-on-Course in Functional English and Sericulture. The infrastructure of the College is constantly upgraded to enable it to cater to the growing needs of the students with newly introduced subjects. The college has a well-equipped Multipurpose Hall with modern infrastructures. It has been fully renovated and made functional in the year, 2016. We are sure that the products of this College shall be fully equipped to meet the challenges in the new millennium. The Auditorium of the College is under construction and is likely to be completed during the current academic session.

Location of the College

Govt. Degree College Poonch, located in the heart of Poonch Town is surrounded by Krishan Chander Park to its East, General Bus Stand to its West, small hillocks to its North and College ground to its South. The College campus is well maintained and presents a serene view with well maintained lawns and flower beds. Poonch is situated at the foothills of the high mountains of Pir Panjal Range which adds to its beauty. Poonch valley is picturesque and is next to Kashmir in its natural beauty. It has many tourist spots such as Loran valley, Noori Chham, Nandi Chul, etc. There are various holy places in the area which are still unexplored such as Dera Santpura Nangali Sahib, Ziyrat Sain Miran(RA), Budha AmarnathTemple Mandi, Dashmani Akhara Mandir, Ziyrat Syed Ali Shah Rizvi (RA) Mandi, Ziyrat SainElahiBaksh(RA) Loran, Chote Shah Badshah(RA) Mendhar, etc.

Principals over the years

S. No	Name	From	To
1.	Prof.R.L.Basur	1955	**1959**
2.	Prof.Saif-ud-Din	1959	**1960**
3.	Prof.A.Samad	1960	**1961**
4.	Prof. P. N. Pushap	1960	**1965**
5.	Prof.B.D.Mal Sharma	1965	**1966**
6.	Prof.K.L.Bhalla	1966	**1967**
7.	Prof.S.K.Gupta	1967	**1967**
8.	Prof.Rameshwar	1967	**1970**
9.	Prof.N.N.Sharma	1970	**1971**
10.	Prof.J.N.Durani	1971	**1971**
11.	Prof.G.A.Kochai	1971	**1972**
12.	Prof.R.C.Choudhary	1972	**1974**
13.	Dr.G.L.Sapru	1974	**1975**
14.	Prof.P.B.Nanda	1975	**1976**
15.	Prof.K.L.Gupta	1976	**1978**
16.	Prof.J.N.Sharma	1978	**1979**
17.	Prof.K.L.Gandotra	1979	**1981**
18.	Prof.MohdAyoub	1981	**1983**
19.	Prof.Ranbir Singh	1984	**1987**
20.	Prof.C.L.Gupta	1987	**1989**
21.	Prof.S.N.Koul	1989	**1989**
22.	Prof.C.L.Gupta	1989	**1991**
23.	Prof.S.M.Shafi	1991	**1992**
24.	Prof.Roop Singh	1993	**1994**
25.	Prof.A.K.Rathore	1994	**1996**
26.	Dr.H.K.Khar	1996	**1997**
27.	Prof.S.M.Shafi	1998	**2001**
28.	Prof.NikhatQureshi	2002	**2003**
29.	Dr.S.D.Sharma	2003	**2004**
30.	Dr.Mohd Rashid	2004	**2004**
31.	Prof.H.S.Kirn	2004	**2005**
32.	Dr.Mohd Rashid	2005	**2006**
33.	Dr.ReenuGoswami	2006	**2006**
34.	Dr.Gopal Gupta	2006	**2008**
35.	Prof. G.L.Sharma	2008	**2013**
36.	Dr. MohdZamanChoudhary	2013	**2014**
37	Prof. Tajinder Singh	2014	**2017**
38	Dr. Mushtaq Ahmed Lone	2017	**2017**
39	Prof. Mussaraf Hussain Shah	Nov 2017	**Jan 2019**
40	Prof. Tajinder Singh	Jan 2019	**Mar 2020**
41	**Prof. Mussaraf Hussain Shah**	**April 2020**	**Till Date**

List of Gazetted Staff

S. No.	Department	Name of Faculty Member		Designation
1		**Prof. Mussaraf Hussain Shah**		**Principal**
2	**Arabic**	i) Mrs. ShaistaParveen	HOD	Assistant Professor
3	**Biotechnology**	i) Vacant		
4	**Botany**	i) Mrs. Rani Mughal	HOD	Associate Professor
		ii) Dr. Aziz Chowan		Assistant Professor
		iii) Prof. MohdRazaq		Assistant Professor
5	**Chemistry**	i) Dr. Altaf Hussain	HOD	Assistant Professor
		ii) Dr. Shokit Hussain iii) Vacant iv) Vacant		Assistant Professor
6	**Commerce**	i) Vacant		
		ii) Vacant		
7	**Computer Science &IT**	i) Dr. Mohd Jameel	HOD	Assistant Professor
		ii) Mr. Mohd Basharat		Assistant Professor
8	**Economics**	i) Mr. Shahid Zafar	HOD	Assistant Professor
9	**Education**	i) Dr.Atieq Ul Rehman	HOD	Assistant Professor
		ii)Mr. Dinesh Singh Chib		Assistant Professor
10	**English**	i) Dr. Zakir Hussain Kalis	HOD	Assistant Professor
		ii) Mr. Mohd Araf iii) Vacant iv) Vacant		Assistant Professor
11	**EVS**	i) Vacant		
12	**Geography**	i) Mr. Khadam Hussain	HOD	Associate Professor
		ii) Mr. Mujahidul Islam		Assistant Professor
13	**Geology**	i) Vacant		
14	**History**	i) Mr. Shehzad Bandey	HOD	Assistant Professor
15	**Hindi**	i)Mr. Shabeer Ahmed	HOD	Assistant Professor
16	**Library Science**	i) Vacant		
17	**Mathematics**	i) Mr. Tehseen Abas Khan	HOD	Assistant Professor
		ii) Mr. Masood Ahmed		Assistant Professor
18	**Persian**	i) Vacant		
19	**Philosophy**	i) Dr. Mohd Khaliq	HOD	Assistant Professor
20	**Physics**	i) Mr. Joginder Singh	HOD	Assistant Professor
		ii) Mr. Suresh Kumar		Assistant Professor
21	**Physical Education**	i) Mr. Mukesh Kumar	HOD	PTI

S. No.	Department	Name of Faculty Member		Designation
22	**Political Science**	i) Mrs. Nusrat Koser	HOD	Assistant Professor
23	**Punjabi**	i) Dr. Loveleen Kour	HOD	Assistant Professor
24	**Sericulture**	i) Vacant		
25	**Sociology**	i) Vacant		
26	**Statistics**	i) Vacant		
27	**Sanskrit**	i) Vacant		
28	**Urdu**	i) Dr. Mohd Azam	HOD	Assistant Professor
		ii)Dr. Amjed Ali		Assistant Professor
		iii)Mr. Asad Imran		Assistant Professor
29	**Zoology**	i) Dr. Farooq Ahmed	HOD	Associate Professor
		ii) Mr. FatehMohdAbbasi		Assistant Professor
		v) Dr. Shamim Ahmed Bandey		Assistant Professor
		vi) Dr. TabassumNaz		Assistant Professor

Non-Teaching Staff

Establishment Section

S.No	Name	Designation
1	Sh. Sanjay Kumar	Section Officer
2	Sh. Dev Raj	Head Assistant
3	S. Kulbir Singh	Sr. Assistant
4	S. Mohinder Paul Singh	Sr. Assistant
5	Vacant	Accountant
6	Vacant	Accounts Assistant
7	Vacant	Jr. Assistant
8	Vacant	Jr. Assistant
9	S.Ravinder Singh	Asstt.PTI

Laboratory Staff

S.No	Name	Designation
1	Sh. Romesh Kumar	Lab. Assistant
2	Sh. Pankaj Kumar	Lab. Assistant
3	Sh.Parveen Kumar	Lab. Assistant
4	Ms..GurmeetKour	Lab. Assistant
5	Mr. MohdSadiq	Lab. Assistant
6	Sh. Mohd Aziz	Lab. Assistant
7	Mr. Nasar Ahmed	Lab. Assistant
8	S. Pardeep Singh	Lab. Assistant

Library Staff

S.No	Name	Designation
1	Vacant	Librarian
2	Vacant	Jr. Librarian

Technical Staff

S.No	Name	Designation
1	Mr. Mohd Khalil	Chauffer
2	Mr. AvinashBhalla	Electrician
3	Mr. Vikram Bhagat	Mistri

Multitasking Staff

S.No	Name	Designation
1	Mr. Nazir Hussain	Cook
2	Ms Rani	SafaiWali
3	Sh. Javid Ahmed	Peon
4	Ms. Nirmal Devi	Lady Attendant
5	Ms.Bimi Devi	Lab. Bearer
6	Bashir Ahmed	Chowkidar
7	MohdLatief	Chowkidar
8	Mohd Bashir	Lab. Bearer
9	Mr. Gurmeet Singh	Lab. Bearer
10	Mr. VedParkash	Lab. Bearer
11	Ms.Koshal Devi	Lab. Bearer
12	Mr. Sanjeev Kumar	Lab. Bearer
13	Ms. RasmeetKour	Lab. Bearer
14	S. Rajinder Singh	Orderly
15	Mr. MohdShokit	Gardener
16	Mr. Sheel	Safaiwala
17	Mr. Ashwani Kumar	Lab. Bearer

COURSES OFFERED

Semester System at U. G. Level

Semester system has been introduced from the academic session 2014-15. In order to get graduation degree a student has to complete six semesters, two semesters in one academic year.

CHOICE-BASED CREDIT SYSTEM (CBCS): From the session 2016-17 Choice Based Credit System (CBCS) has been introduced for the students seeking admission to B.A./B.Sc./B.Com/BCASem-I. CBCS is a flexible system of learning with a shift from teacher centric to student centric educational approach which permits students to

1. Choose electives from a wide range of elective and skill enhancement courses offered by the college,
2. Adopt an inter-disciplinary approach in learning, and
3. Make best use of the expertise of available faculty.

PROGRAMME: 'Programme' means a course of study and examination leading to the award of a degree in a discipline. The college offers B.A., B.Sc., B.C.A. and B.Com. Programmes at UG level.

COURSE: Course refers to a subject offered under the Programme which will be taught and evaluated within a semester.

DURATION OF THE PROGRAMME: The Programme shall be extended over a period of three years comprising of six semesters with two semesters in one academic year. Each semester shall consist of a minimum of 450 contact hours distributed over 90 working days spread over 15-16 weeks of six-day duration each and 4- 5 contact hours per day. Normally the Semesters from July to December are Semesters I, III and V (called Odd Semesters) and from January to June are Semesters II, IV and VI (called Even Semesters)

CREDITS: Credit is the weightage given to each course of study. It is the numerical value assigned to a course according to the relative importance of the content and the contact hours required to teach the prescribed syllabi of the Programme.

For the purpose of credit determination, instructions are divided into 3 components:

Lectures (L) : Classroom lectures of one hour duration .

Tutorials (T): Special elaborate instructions on specific topics of one hour duration.

Practicals (P): Laboratory work/Projects/Fieldwork/any other form of learning which the student has to undertake of two hours duration. Therefore **, Credits (C) = L + T + P,** where one Lecture (**L**) and Tutorial (**T**) of one hour a week is considered as one credit and one Practical(**P**) , two hours a week is considered as one credit.

As per prescribed UGC standards, **1Credit = 15 hours of lectures**.

The instructional days as worked out by the UGC for one academic year are 180 working days i.e. **90 days per semester**.

CREDIT POINT (P):

Credit point is the value obtained by multiplying the grade point (**G**) by the credit (**C**):

P = G x C.

GRADE POINT:

Grade point is an integer indicating the numerical equivalent of the **letter grade**.

GRADE : Grade means a letter symbol (O,A,B,C etc.) which indicates the broad level of performance of a student in a course/semester/Programme.

SEMESTER GRADE POINT AVERAGE (SGPA)*: Grade Point Average (SGPA) is the value obtained by dividing the sum of credit points (P) earned by a student in various courses taken in a semester by the total number of credits earned by the student in that semester. SGPA shall be rounded off to two decimal places.

CUMULATIVE GRADE POINT AVERAGE (CGPA)*:'Cumulative Grade Point Average' (CGPA) is the value obtained by dividing the sum of Credit points in all the courses earned by a student for the entire Programme, by the total number of credits. CGPA shall be rounded off to two decimal places. CGPA indicates the comprehensive academic performance of a student in a Programme. An overall letter grade (Cumulative Grade) for the entire Programme shall be awarded to a student depending on his/her CGPA.

GRADE CARD:

Based on the grades earned, a grade card shall be issued to all registered students after every semester. The grade card will display the course details (course, title, no. of credits, etc.) along with SGPA of that semester and CGPA earned till that semester.

CBCS PROGRAMME STRUCTURE AND REGULATIONS

The CBCS provides an opportunity for the students to choose courses prescribed by the University comprising the **core, elective or skill based courses.**

1　**Core Course:** A course, which needs to be compulsorily studied by a candidate as a core requirement is termed as a Core course.

2　**Elective Course:** Generally a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/ subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill is called an Elective Course.

3　**Discipline Specific Elective (DSE) Course**: Elective courses may be offered by the main discipline/subject of study is referred to as Discipline Specific Elective. The University/Institute may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).

4　**Project Work/Dissertation**: An elective course designed to acquire special/advanced knowledge, such as supplement study/support study to a project work, and a candidate studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project.

5　**Generic Elective (GE) Course**: An elective course chosen generally from an unrelated discipline/subject, with an intention to seek exposure is called a Generic Elective.

6　**Ability Enhancement Courses (AEC)/Competency Improvement Courses/Skill Development Courses (SEC)/Foundation Course:** The Ability Enhancement (AE) Courses may be of two kinds: AE Compulsory Course (AECC) and AE Elective Course (AEEC)/Skill Enhancement Course (SEC). "AECC" courses are the courses based upon the content that leads to Knowledge enhancement. They include (i) Environmental Science, (ii) English/MIL Communication). These are mandatory for all disciplines. AEEC courses are value-based and/or skill-based and are aimed at providing hands-on-training, competencies, skills, etc.

7　AE Compulsory Course (AECC): Environmental Science, English Communication/MIL Communication.

8　AE Elective Course (AEEC)/SEC: These courses may be choosen from a pool of courses designed to provide value-based and/or skill-based instruction.

9　**Project work/Dissertation** is considered as a special course involving application of knowledge in solving / analyzing /exploring a real life situation / difficult problem. A Project/Dissertation work would be of 2/4 credits. A Project/Dissertation work may be given in lieu of a discipline specific elective paper.

CREDITS DISTRIBUTION

Courses having theory and practicals may incorporate 4 credits for theory paper and 2 credits for practicals (In case total credits are 6) and 2 credits for theory paper and 2 credits for practicals (In case total credits are 4) while courses having only practicals may have 2/4 credits as per the course requirement. Purely theory courses may incorporate 4 credits for theory and 2 credits for tutorials.

NOMENCLATURE OF UNDER GRADUATE COURSES

Nomenclature of courses shall be done in such a way that the course code shall consist of eight characters:

➢ The first character "**U**" stands for Under Graduate
➢ Next two characters will denote the course code
➢ Next character will signify the nature of the course(**T** for Theory, **P** for practical, **D** for project, **U** for tutorial)
➢ The succeeding character will denote whether the course is Core(**C**), Elective(**E**) or Skill/Ability Enhancement(**S**)
➢ The next character will denote the semester number
➢ Last two characters will denote the paper number

Illustration of Nomenclature of Courses

UURTC-301
U……….Means…Under Graduate
UR   …..Means….Urdu
T   …… .Means….Theory
C   …… .Means….Core Course
 3…… ….Means….Semester Number
 01…… ..Means…..Paper Number.

UNDERGRADUATE COURSES OFFERED BY THE COLLEGE

I   Faculty of Arts and Humanities

1. Arabic	6. EVS	11. Library Science	16. Punjabi
2. Economics	7. Geography	12. Persian	17. Sanskrit
3. Education	8. Hindi	13. Philosophy	18. Sociology
4. G. English	9. History	14. Physical Education	19. Statistics
5. English Litt.	10. Mathematics	15. Pol. Science	20. Urdu

II   Faculty of Science

1. Botany	4. EVS	7. Physics
2. Biotechnology	5. Geography	8. Sericulture
3. Chemistry	6. Geology	9. Zoology

III   Faculty of Commerce

B. Com.

IV Faculty of Computer Applications

B.C.A

SUBJECT COMBINATIONS

Following subject combinations are allowed by the University of Jammu for admission to B.A./B.Sc./B.Com./B.C.A. Semester- 1st (CBCS) for the academic session 2020-21.

A) SUBJECT COMBINATIONS IN SCIENCE STREAM:

S. No	Core Subjects	Compulsory	Choose Any one compulsory
01	Chemistry, Botany, Zoology	EVS	Communication English/Hindi/Urdu/Punjabi
02	Chemistry, Zoology, Geography	EVS	Communication English/Hindi/Urdu/Punjabi
03	Chemistry, Botany, Geography	EVS	Communication English/Hindi/Urdu/Punjabi
04	Chemistry, Zoology, Bio-Technology	EVS	Communication English/Hindi/Urdu/Punjabi
05	Chemistry, Botany, Bio-Technology	EVS	Communication English/Hindi/Urdu/Punjabi
06	Chemistry, Physics, Mathematics	EVS	Communication English/Hindi/Urdu/Punjabi
07	Physics, Mathematics, Geography	EVS	Communication English/Hindi/Urdu/Punjabi
08	Botany, Zoology, Sericulture	EVS	Communication English/Hindi/Urdu/Punjabi
09	Geology, Physics, Mathematics	EVS	Communication English/Hindi/Urdu/Punjabi
10	Geology, Chemistry, Geography	EVS	Communication English/Hindi/Urdu/Punjabi

Example: **Under S.No.1 student can opt any one of the following combination groups:**
- (i) Chemistry, Botany, Zoology, EVS & Communication English
- (ii) Chemistry, Botany, Zoology, EVS & Communication Hindi
- (iii) Chemistry, Botany, Zoology, EVS & Communication Urdu
- (iv) Chemistry, Botany, Zoology, EVS & Communication Punjabi

B) SUBJECT COMBINATIONS IN ARTS STREAM:

S. No	Choose Any one compulsory	Core Subjects	Compulsory	Choose Any one compulsory
01	English/Hindi/Urdu/Punjabi	Education, History	EVS	Communication English/Hindi/Urdu/Punjabi
02	English/Hindi/Urdu/Punjabi	Education, Eng. literature	EVS	Communication English/Hindi/Urdu/Punjabi
03	English/Hindi/Urdu/Punjabi	Education, Pol. Science	EVS	Communication English/Hindi/Urdu/Punjabi
04	English/Hindi/Urdu/Punjabi	Education, Philosophy	EVS	Communication English/Hindi/Urdu/Punjabi

S. No	Choose Any one compulsory	Core Subjects	Compulsory	Choose Any one compulsory
05	English/Hindi/Urdu/Punjabi	Education, Persian	EVS	Communication English/Hindi/Urdu/Punjabi
06	English/Hindi/Urdu/Punjabi	Education, Arabic	EVS	Communication English/Hindi/Urdu/Punjabi
07	English/Hindi/Urdu/Punjabi	Philosophy, Sociology	EVS	Communication English/Hindi/Urdu/Punjabi
08	English/Hindi/Urdu/Punjabi	Mathematics, Geography	EVS	Communication English/Hindi/Urdu/Punjabi
09	English/Hindi/Urdu/Punjabi	Economics, Geography	EVS	Communication English/Hindi/Urdu/Punjabi
10	English/Hindi/Urdu/Punjabi	History, Pol. Science	EVS	Communication English/Hindi/Urdu/Punjabi
11	English/Hindi/Urdu/Punjabi	Sociology, Persian	EVS	Communication English/Hindi/Urdu/Punjabi
12	English/Hindi/Urdu/Punjabi	Sociology, Arabic	EVS	Communication English/Hindi/Urdu/Punjabi
13	English/Hindi/Urdu/Punjabi	Sociology, Economics	EVS	Communication English/Hindi/Urdu/Punjabi
14	English/Hindi/Urdu/Punjabi	Sociology, Geography	EVS	Communication English/Hindi/Urdu/Punjabi
15	English/Hindi/Urdu/Punjabi	Mathematics Economics	EVS	Communication English/Hindi/Urdu/Punjabi
16	English/Hindi/Urdu/Punjabi	Pol. Science, Eng. literature	EVS	Communication English/Hindi/Urdu/Punjabi
17	English/Hindi/Urdu/Punjabi	Eng.literature, Philosophy	EVS	Communication English/Hindi/Urdu/Punjabi
18	English/Hindi/Urdu/Punjabi	Pol. Science, Philosophy	EVS	Communication English/Hindi/Urdu/Punjabi
19	English/Hindi/Urdu/Punjabi	Pol. Science, Economics	EVS	Communication English/Hindi/Urdu/Punjabi
20	English/Hindi/Urdu/Punjabi	Pol. Science, Persian	EVS	Communication English/Hindi/Urdu/Punjabi
21	English/Hindi/Urdu/Punjabi	Pol. Science, Arabic	EVS	Communication English/Hindi/Urdu/Punjabi
22	English/Hindi/Urdu/Punjabi	Pol. Science, Sociology	EVS	Communication English/Hindi/Urdu/Punjabi
23	English/Hindi/Urdu/Punjabi	Pol. Science, Geography	EVS	Communication English/Hindi/Urdu/Punjabi
24	English/Hindi/Urdu/Punjabi	History, Economics	EVS	Communication English/Hindi/Urdu/Punjabi
25	English/Hindi/Urdu/Punjabi	History, Persian	EVS	Communication English/Hindi/Urdu/Punjabi
26	English/Hindi/Urdu/Punjabi	History, Arabic	EVS	Communication English/Hindi/Urdu/Punjabi
27	English/Hindi/Urdu/Punjabi	History, Geography	EVS	Communication English/Hindi/Urdu/Punjabi

S. No	Choose Any one compulsory	Core Subjects	Compulsory	Choose Any one compulsory
28	English/Hindi/Urdu/Punjabi	Pol. Science, Lib. Science	EVS	Communication English/Hindi/Urdu/Punjabi
29	English/Hindi/Urdu/Punjabi	Education, Physical Education	EVS	Communication English/Hindi/Urdu/Punjabi
30	English/Hindi/Urdu/Punjabi	Economics, Statistics	EVS	Communication English/Hindi/Urdu/Punjabi
31	English/Hindi/Urdu/Punjabi	Physical Education, Eng. literature	EVS	Communication English/Hindi/Urdu/Punjabi
32	English/Hindi/Urdu/Punjabi	Education Sanskrit	EVS	Communication English/Hindi/Urdu/Punjabi
B.Com Subject Combinations				
English/Hindi/Urdu/Punjabi, EVS,	Financial Accounting, Business Organization and Management, Communication English/Hindi/Urdu/Punjabi			
BCA Subject Combinations				
Differential Calculus, Computer Fundamentals, Problem Solving Using C-Language (Practical Based on (C-Language, DOS, Windows), EVS, Communication English.				

NOTE:

> *1. Combination once allotted shall not be changed thereafter.*
> *2. Candidates are allowed to apply for only one combination group in each stream otherwise the Application Forms filled up by the candidate in the stream will stand cancelled.*

Example: Under S. No. 01 in Arts stream a student can opt of any one of the following combination groups given in table below:

1	English	Education	History	EVS	Communication English
2	English	Education	History	EVS	Communication Urdu.
3	English	Education	History	EVS	Communication Hindi.
4	English	Education	History	EVS	Communication Punjabi.
5	Urdu	Education	History	EVS	Communication English.
6	Urdu	Education	History	EVS	Communication Urdu
7	Urdu	Education	History	EVS	Communication Hindi
8	Urdu	Education	History	EVS	Communication Punjabi
9	Hindi	Education	History	EVS	Communication English
10	Hindi	Education	History	EVS	Communication Urdu
11	Hindi	Education	History	EVS	Communication Hindi
12	Hindi	Education	History	EVS	Communication Punjabi
13	Punjabi	Education	History	EVS	Communication English
14	Punjabi	Education	History	EVS	Communication Urdu
15	Punjabi	Education	History	EVS	Communication Hindi
16	Punjabi	Education	History	EVS	Communication Punjabi

C) SUBJECT COMBINATIONS UNDER CBCS (ARTS) FOR UG PROGRAMMES

SEMESTER	English/Hindi/ MIL (Compulsory)	CORE COURSES (C)								Ability Enhancement Compulsory Course (AECC)	Skill Enhancement Course (SEC)	Discipline Specific Elective (DSE)	Generic Elective (GE)
		Education ,Marketing Management	Psychology, Home Science, History	Hindi Literature, Library Mngmnt, Applied Maths, Business Management/	Sociology, Maths., English Literature,	Statistics, Pol. Science, Music, Public Administration.	Philosophy, Computer Applications, Geography	Functional English, Islamic Studies	Economics, OCL (Sanskrit, Persian, Arabic, Kashmiri)	Physical Education				
1st	English/Hindi/ MIL-1 (Compulsory)	Any Two courses to be chosen selecting only ONE from each column above									Communication English/MIL-1 EVS-1	–	–	–
2nd	English/Hindi/ MIL-2 (Compulsory)	Two courses selected in Semester-I to be continued									Communication English/MIL-2 EVS-2	–	–	–
3rd	English/Hindi/ MIL-3 (Compulsory)	Two courses selected in Semester-II to be continued									–	SEC1	–	–
4th	English/Hindi/ MIL-4 (Compulsory)	Two courses selected in Semester-III to be continued									–	SEC2	–	–
5th	–	–									English/Hindi/ MIL-5	SEC3	DSE-1 DSE-2	GE-1
6th	–	–									English/Hindi/ MIL-6	SEC4	DSE-3 DSE-4	GE-2

D) B.Com Course: SUBJECT COMBINATIONS UNDER CHOICE BASED CREDIT SYSTEM B.COM (GENERAL)

Semester	Core Course (C)			Ability Enhancement Compulsory Course (AECC)	Skill Enhancement Course (SEC)	Discipline Specific Elective (DSE)	Generic Elective (GE)
1st	English/MIL-1 (Compulsory)	Financial Accounting	Business Organization and Management	EVS-1 Communication English/ MIL-1			
2nd	English/MIL-2 (Compulsory)	Corporate Accounting	Managerial Economics	EVS-2 Communication English/ MIL-2			
3rd	Fundamentals of Business Communication	Cost Accounting	Indian Contacts Act	English/Hindi	E Commerce/Tax procedure and practice/Computer Application/ Entrepreneurship for Small Business/Management Information System (Any one)		
4th	Business Communication Skills and Development	Direct Tax laws	Contemporary Management		Corporate Laws/Cyber Crimes and Laws/Tax Procedures and Practice/ Computer Application/Customer Relationship Management (Any one)		
5th				English/Hindi/ MIL-5	Direct Tax Practice-1/HRM/Security Analysis and Portfolio Management/Tax procedure and Practice/ Computer Application-I	1. Indirect Taxes/ Banking & Insurance/ Auditing-1 (Any one) 2. Statistics for Managers/ Fundamentals of Marketing/ Partnership Act (Any one)	Public Finance/Tourism and Management/ Computerized Accounting (Any one)
6th				English/Hindi/ MIL-6	Direct Tax Practice-2/Multinational Business/Finance/ Business Environment/Tax Procedure and Practice/ Computer Application-2	1. Auditing-2/ Financial Management/ Retail Management (Any one) 2. Business Ethics and Corporate Governance/ Labour Laws/ Office Management (Any one)	Indian Economy/Salesmanship/Economics and Commercial Geography

E) B.C.A

SUBJECT COMBINATIONS UNDER CHOICE BASED CREDIT SYSTEM

SEMESTER	Core Courses (C)	Ability Enhancement Compulsory Course (AECC)	Skill Enhancement Course (SEC)	Discipline Specific Elective (DSE)	Generic Elective (GE)
1st	Differential Calculus, Computer Fundamentals, Problem Solving Using C-language, Practical-Based on (C-Language, DOS, Window)	EVS-1 Communication English-I			
2nd	Differential Calculus, Data and Files Structures using C-Languages, Fundamentals of Digital Electronics Practical-Based on Data Structure Using C Language, MS-Office	EVS-2 Communication English-2			
3rd	Maths-3, Fundamentals of Operating System, Database Management System, Practical-Based on Oracle, PL/SQL		SEC-1		
4th	Maths-4, Computer Networks and Internet, Object Oriented Programming Using C++, Practical-Based on C++, XML		SEC-2		
5th			SEC-3 SEC-4	DSE-1 DSE-2 DSE-3	
6th			SEC-5	DSE-4 DSE-5 DSE-6	

Note: No change of combination shall be allowed after the admission.

COURSE STRUCTURE FOR UNDERGRADUATE PROGRAMME
UNDER CHOICE BASED CREDIT PROGRAMME (BA/B.COM)

SEMESTER-I

CORE COURSES(C)	ABILITY ENHANCEMENT COMPULSORY COURSES (AECC)	SKILL ENHANCEMENT COURSE (SEC)	DISCIPLINCE SPECIFIC ELECTIVE (DSE)	GENERIC ELECTIVE (GE)
C_1 (English/Hindi/ MIL-$_1$) (6 credits) C_2 (6 credits) C_3 (6 credits)	AECC$_1$A (Communication English/Hindi/MIL) (2 credits) AECC $_1$A (EVS) (2 credits)	NA	NA	NA

SEMESTER-II

CORE COURSES(C)	ABILITY ENHANCEMENT COMPULSORY COURSES (AECC)	SKILL ENHANCEMENT COURSE (SEC)	DISCIPLINCE SPECIFIC ELECTIVE (DSE)	GENERIC ELECTIVE (GE)
C_4 (English/Hindi/ MIL-$_1$) (6 credits) C_5 (6 credits) C_6 (6 credits)	$AECC_1B$ (Communication English/Hindi/MIL) (2 credits) $AECC_1B$ (EVS) (2 credits)	NA	NA	NA

SEMESTER-III

CORE COURSES(C)	ABILITY ENHANCEMENT COMPULSORY COURSES (AECC)	SKILL ENHANCEMENT COURSE (SEC)	DISCIPLINCE SPECIFIC ELECTIVE (DSE)	GENERIC ELECTIVE (GE)
C_7 (English/Hindi/ MIL-$_1$) (6 credits) C_8 (6 credits) C_9 (6 credits)	NA	SEC-1 (4 credits)	NA	NA

SEMESTER-IV

CORE COURSES(C)	ABILITY ENHANCEMENT COMPULSORY COURSES (AECC)	SKILL ENHANCEMENT COURSE (SEC)	DISCIPLINCE SPECIFIC ELECTIVE (DSE)	GENERIC ELECTIVE (GE)
C_{10} (English/Hindi/ MIL-$_4$) (6 credits) C_{11} (6 credits) C_{12} (6 credits)	NA	SEC-2 (4 credits)	NA	NA

SEMESTER-V

CORE COURSES(C)	ABILITY ENHANCEMENT COMPULSORY COURSES (AECC)	SKILL ENHANCE MENT COURSE (SEC)	DISCIPLINCE SPECIFIC ELECTIVE (DSE)	GENERIC ELECTIVE (GE)
NA	English/Hindi/MIL-5) (2 credits)	SEC-3 (4 credits)	DSE 1 (6 credits) DSE 2 (6 credits)	GE_1 (6 credits)

SEMESTER-VI

CORE COURSES(C)	ABILITY ENHANCEMENT COMPULSORY COURSES (AECC)	SKILL ENHANCEMENT COURSE (SEC)	DISCIPLINCE SPECIFIC ELECTIVE (DSE)	GENERIC ELECTIVE (GE)

NA	English/Hindi/MIL-6) (2 credits)	SEC-4 (4 credits)	DSE 3 (6 credits) DSE 4 (6 credits)	GE$_2$ (6 credits)

NA - Not Applicable

Total Credits of the whole course = 22+22+22+22+24+24 = 136

COURSE STRUCTURE FOR UNDERGRADUATE PROGRAMME UNDER CHOICE BASED CREDIT PROGRAMME FOR B.SC.

SEMESTER-I

CORE COURSES(C)	ABILITY ENHANCEMENT COMPULSORY COURSES (AECC)	SKILL ENHANCEMENT COURSE (SEC)	DISCIPLINCE SPECIFIC ELECTIVE (DSE)
C$_1$ (6 credits) C$_2$ (6 credits) C$_3$ (6 credits)	AECC$_1$A (Communication English/Hindi/MIL) (2 credits) AECC $_2$A (EVS) (2 credits)	NA	NA

SEMESTER-II

CORE COURSES(C)	ABILITY ENHANCEMENT COMPULSORY COURSES (AECC)	SKILL ENHANCEMENT COURSE (SEC)	DISCIPLINCE SPECIFIC ELECTIVE (DSE)
C$_4$ (6 credits) C$_5$ (6 credits) C$_6$ (6 credits)	AECC$_1$B (Communication English/Hindi/MIL) (2 credits) AECC $_2$B (EVS) (2 credits)	NA	NA

SEMESTER-III

CORE COURSES(C)	ABILITY ENHANCEMENT COMPULSORY COURSES (AECC)	SKILL ENHANCEMENT COURSE (SEC)	DISCIPLINCE SPECIFIC ELECTIVE (DSE)
C$_7$ (6 credits) C$_8$ (6 credits) C$_9$ (6 credits)	English/Hindi/MIL-3 (2 credits)	SEC $_1$ (4 credits)	NA

SEMESTER-IV

CORE COURSES(C)	ABILITY ENHANCEMENT COMPULSORY COURSES (AECC)	SKILL ENHANCEMENT COURSE (SEC)	DISCIPLINCE SPECIFIC ELECTIVE (DSE)
C$_{10}$ (6 credits) C$_{11}$ (6 credits)	English/Hindi/MIL (2 credits)	SEC $_2$ (4 credits)	NA

C$_{12}$ (6 credits)			

SEMESTER-V:

CORE COURSES(C)	ABILITY ENHANCEMENT COMPULSORY COURSES (AECC)	SKILL ENHANCEMENT COURSE (SEC)	DISCIPLINCE SPECIFIC ELECTIVE (DSE)
NA	English/Hindi/MIL-5 (2 credits)	SEC $_3$ (4 credits)	DSE$_1$ (6 credits) DSE$_2$ (6 credits) DSE$_3$ (6 credits)

SEMESTER-VI:

CORE COURSES(C)	ABILITY ENHANCEMENT COMPULSORY COURSES (AECC)	SKILL ENHANCEMENT COURSE (SEC)	DISCIPLINCE SPECIFIC ELECTIVE (DSE)
NA	English/Hindi/MIL-6 (2 credits)	SEC $_4$ (4 credits)	DSE$_4$ (6 credits) DSE$_5$ (6 credits) DSE$_6$ (6 credits)

NA - Not Applicable
Total Credits of the whole Course = 22+22+24+24+24+24 = 140

COURSE STRUCTURE FOR UNDERGRADUATE PROGRAMME
UNDER CHOICE BASED CREDIT PROGRAMME FOR BCA

SEMESTER-I

CORE COURSES(C)	ABILITY ENHANCEMENT COMPULSORY COURSES (AECC)	SKILL ENHANCEMENT COURSE (SEC)	DISCIPLINCE SPECIFIC ELECTIVE (DSE)
C$_1$ (6 credits) C$_2$ (4 credits) C$_3$ (4 credits) C$_4$ (4 credits)	EVS-1 (2 credits) Communication English-1 (2 credits)	NA	NA

SEMESTER-II

CORE COURSES(C)	ABILITY ENHANCEMENT COMPULSORY COURSES (AECC)	SKILL ENHANCEMENT COURSE (SEC)	DISCIPLINCE SPECIFIC ELECTIVE (DSE)
C$_5$ (6 credits) C$_6$ (4 credits) C$_7$ (4 credits)	EVS-2 (2 credits) Communication English-2 (2 credits)	NA	NA

C$_8$ (4 credits)			

SEMESTER-III

CORE COURSES(C)	ABILITY ENHANCEMENT COMPULSORY COURSES (AECC)	SKILL ENHANCEMENT COURSE (SEC)	DISCIPLINCE SPECIFIC ELECTIVE (DSE)
C$_9$ (6 credits) C$_{10}$ (4 credits) C$_{11}$ (4 credits) C$_{12}$ (4 credits)	NA	SEC 1(4 credits)	NA

SEMESTER-IV

CORE COURSES(C)	ABILITY ENHANCEMENT COMPULSORY COURSES (AECC)	SKILL ENHANCEMENT COURSE (SEC)	DISCIPLINCE SPECIFIC ELECTIVE (DSE)
C$_{13}$ (6 credits) C$_{14}$ (4 credits) C$_{15}$ (4 credits) C$_{16}$ (4 credits)	NA	SEC 2(4 credits)	NA

SEMESTER-V

CORE COURSES(C)	ABILITY ENHANCEMENT COMPULSORY COURSES (AECC)	SKILL ENHANCEMENT COURSE (SEC)	DISCIPLINCE SPECIFIC ELECTIVE (DSE)
NA	NA	SEC3(4 credits) SEC4 (4 credits)	DSE$_1$ (6 credits) DSE$_2$ (4 credits) DSE$_3$ (4 credits)

SEMESTER-VI

CORE COURSES(C)	ABILITY ENHANCEMENT COMPULSORY COURSES (AECC)	SKILL ENHANCEMENT COURSE (SEC)	DISCIPLINCE SPECIFIC ELECTIVE (DSE)
NA	NA	SEC5 (10 credits)	DSE$_4$ (6 credits) DSE$_5$ (4 credits) DSE$_6$ (2 credits)

NA – Not Applicable
Total Credits of the whole Course = 22+22+22+22+22+22=132

Eligibility Criteria for Admission to B.A/B.Sc./BCA/B.Com. Semester-I (CBCS)

1. For Admission to B.A/B.Sc./B.Com. Semester-I (CBCS)

Admission to Semester 1st of the three year B.A/B.Sc./B.Com. (General) Course shall be open to a candidate having passed the Higher Secondary Part-II (10+2 pattern) examination (in full subjects) of the Jammu & Kashmir State Board of School Education, CBSE or an examination recognized as equivalent thereto subject to the availability of seats & if otherwise found eligible.

2. For Admission To B.C.A Course Semester-1 (CBCS)

Admission to Semester-1st of the three year B.C.A Course shall be open to a candidate having passed the Higher Secondary Part-II (10+2 pattern) examination (in full subjects) of the Jammu & Kashmir State Board of School Education or an examination recognized as equivalent thereto with <u>Mathematics</u> as one of the elective subjects and has obtained at least 50% of the aggregate marks in the qualifying examination in case of General category candidates and 45% marks in case of SC/ST candidates.

S. No.	Stream	Minimum Criteria of Eligibility
1	Science Stream	Minimum 50% marks in qualifying examination (45% for reserved categories)
2	Arts Stream	Pass Percentage in all subjects
3	Commerce Stream	Minimum 45 % in qualifying examination for students with Commerce stream and 50% marks in qualifying examination for students other than Commerce Stream.
4	BCA	Minimum 50% marks in qualifying examination with Mathematics as one of the elective subjects (45% for reserved categories).

Intake Capacity

1. Science Stream

S. No.	Subject Combinations	Intake Capacity
01	Chemistry, Botany, Zoology	60
02	Chemistry, Zoology/Botany, Geography	20
03	Chemistry, Zoology/Botany, Biotechnology	30
04	Chemistry, Physics, Mathematics	60
05	Physics, Mathematics, Geography	20
06	Botany, Zoology, Sericulture	30
07	Geology, Physics, Mathematics	30
08	Geology, Chemistry, Geography	30

2. Arts Stream/B.C.A/B.Com

S. No.	Stream/Subject Combinations	Intake Capacity

1	Arts	550
2	Arts with Geography	40
3	B.Com	80
4	B.C.A	40
5	Arts with Statistics	60
6	Arts with Library Science	60
7	Arts with Physical Education	60

INSTITUTIONAL CALENDAR 2020-21

Month	Activity	Date
August-September	Admission process for B.A. /B. Sc. / B. Com./BCA Semester I, III & V starts.	
October	The Principal's address to the fresher. Class work of B.A. /B. Sc./ B. Com./BCA Semester I, III & V Enrollment of students for N.C.C. and N.S.S. Selection of students for college Hostels accommodation, etc. National Voluntarily Blood Donation Day International Non-Violence Day College Picnic International Day for Girl Child National Unity Day	1st October 2nd October 1st Week 11th October 31st October
November	National Education Day International Week for Tolerance and Peace National Flag Day *College Foundation Day, Students picnic, Inter-College Sports tournaments* *Participation in Display Your Talent (Jammu university)*	11th November 9th to 14th 30th November
December	World AIDS Day World Human Rights Day Human Rights Day	1st December 3rd December 10th December
January	Winter Vacation Road Safety Week National Girl Child Day Independence Day *Educational Tour , Subject tours, Alumni meet, N.S.S. and N.C.C. Camps* *Sports activities, National Integration Camp (N.S.S.)* *Debate Competitions, Quiz Competitions*	1st to 10th 11th to 17th 24th January 26th January
February	World Cancer Day National Science Day	4th February 28th February

March	International Women Day	8thMarch
April	World Health Day World Earth Day	7thApril 22nd April
May	World Red Cross Day Anti-Terrorism Day	8th of May 21stMay
June	Summer Vacation International Day Of Yoga International Day Against Drug Abuse And Illicit Trafficking	**1st June -15th July** 22nd June 26th June
July	Plantation Drive	
August	International Youth Day Independence Day Celebration National Sports Day	12th August 15th August
September	Teachers' Day Celebration Ozone Day International Peace Day NSS Day Social Justice Day World Tourism Day Selection of students for Inter-college sports tournaments	5thSeptember 16th September 21st September 24th September 25th September 27th September

TENTATIVE ACADEMIC CALENDAR FOR THE ACADEMIC YEAR 2020-21

S.NO	Activity	Class	Executing Body	Month
1	Admission	Sem. 1st , 3rd and 5th	Admission Committees	August-September 2020
2	Commencement of class work	Sem. 1st , 3rd and 5th	Timetable Committee	October 2020
3	Subject Tours/field visits	Sem. 1st , Sem.3rd Sem. 5th	Concerned Depts.	November-December. 2020
4	Winter Break	Sem. 1st , Sem.3rd Sem. 5th	………	26th Dec. 2020 to 5th Jan.2021
5	Internal Assessment	Sem. 1st , 3rd and 5th	Examination Committee	January-February 2021
6	Semester End Examinations	Sem. 1st , Sem.3rd Sem. 5th	Examination Committee	March 2021
7	Admission/class work	Sem. 2nd , 4th and 6th	Admission Committees/ Timetable committee	April 2021
8	Summer Vocations	Sem. 2nd , 4th and 6th	……..	1stJune-July15th 2021
9	Internal Assessment	Sem. 2nd , 4th and 6th	Examination Committee	July - August 2021
10	Annual Exam	Sem. 2nd , 4th and 6th	Examination Committee	August - September 2021

Note: The dates of admission, University Examinations and holidays are subject to notification(s) from the University of Jammu, and the Department of Higher Education.

Tentative Sports Calendar 2020-21

S.NO	Time line	SPORTS DISCIPLINE	COMPETITION/EVENT/ACTIVITY
1.	As decided by the University	i) Cross Country(Men) ii) Kho- kho (Men)	To organize coaching camp and participation in inter-collegiate/ inter-university.
2.	Do	i) Table –Tennis(Men) ii) Badminton (Men) iii) Kabaddi (Men) iv) Fencing (Men)	To organize coaching camp and participation in inter-collegiate/ inter-university.
3.	Do	i) Cricket(Men) ii) Volleyball (Men & Women) iii) Chess (Men)	To organize intra college, coaching camp, inter-collegiate/ inter-university.
4.	November, 2020	i) Football (Men) ii) Hockey(Men & Women) iii) Boxing (Men)	To organize coaching camp and participation in inter-collegiate/ inter-university.
5.	December, 2020	i) Taekwondo (Men)	To organize coaching camp and participation in inter-collegiate/ inter-university.
6.	January, 2021	i) Table Tennis	To organize inter staff events.
7.	February, 2021	i) Athletics (Men & Women)	To organize intra college, coaching camp, inter-collegiate/ inter-university.

VACATION

The College shall observe vacation as per the schedule given below.

S. No	Name of Vacation	Period	Number of Days
1	Summer Vacation	Summer Vacation w.e.f. 1st June, 2020 to 15th July 2020.	45
2	Winter Break	1st of January, 2021 to 10th of January, 2021	10
3	Holidays on Account of Holi	02 days preceding the date of Holi	02
4	Holidays on account of Diwali	03 days (one day before and two days after Diwali)	03
		Total	60

Note: Holidays are subject to change as per notification(s) of Jammu and Kashmir Government and Department of Higher Education.

RULES AND REGULATIONS OF THE COLLEGE

1. All the Students and Staff members must have to follow the SOPs and guidelines regarding COVID-19 issued from time to time by the Government of India.
2. No outsider is allowed to enter the College without a valid reason and without the permission of the Principal. He / She shall write his name, purpose of visit and the person he wishes to meet on the Visit Book available at the entry gate.
3. If a student remains absent from the college withoutpermission for more than ten consecutive days, his/ her name shall be struck off from the College rolls.
4. Unlawful assembly of students in the College is banned.
5. Writing of graffiti on the walls or sticking of posters is a cognizable offence.

6. Ragging in any form, on or off the College Campus, including the hostels is a cognizable offence and the student(s) involved in ragging will be severely punished, even to the extent of being expelled from the College.
7. Mobile Phones are strictly banned in the College Campus. If a student caught while using Cell Phone in the College the Mobile shall be snatched and fine for Rupees 1000/ may be imposed.
8. Students resorting to violence in the campus or misconduct or misbehavior in the examination are liable to be issued a bad Character Certificate in addition to the action initiated against them in accordance with the University rules & regulations.
9. A Student desirous of withdrawing his/ her name from the College rolls should submit an application duly countersigned by his/her parent/guardian. The withdrawal certificate shall be issued only after the student clears all College dues. Such students shall in no case be readmitted during the same academic session.
10. Any student, who indulges in any indiscipline in the College, shall not be eligible for any Prize, Certificate, Award or Scholarship from the Institution. This shall apply to all the students including NCC Cadets, NSS Volunteers, players or the hostel boarders.
11. The College authorities reserves the right to change, modify or suspend the rules as and when required.
12. No student shall be allowed to enter in the college premises without proper UNIFORM and FACE MASK.

College Uniform

It is compulsory for all students to wear the prescribed college uniform. Students who do not conform to the dress regulations will not be permitted to college premises to attend classes.

1. For Boys

Dress	Colour	Summer	Winter
Full trousers/ Pants (Formal)	Black	Black	Navy blue Sweater/Coat/Jacket
Full sleeve shirt with a single pocket	Light Sky	Light Sky	Light Sky
Full shoes	Black	Black	Black
Socks	Black/White	Black/White	Black/White

2. For Girls

Dress	Colour	Summer	Winter
Kameez (Sq. cut neck full sleeves)	White	White	Black Sweater/Coat/ Jacket
Salwar	White	White	White
Dupatta/Chunni	White	White	White/ Black Duptaa/Shawl
Sandal	Black	Black	Black
Socks	White/ Black	White/Black	White/Black

Students, other than Sikh boys, are not permitted to attend college with long hair. Hair must be trimmed so as not to touch ears or shirt collar. Black patkas/turbans are to be worn by Sikh boys.

College Library

The College has a well-furnished library with approximately 45000 valuable books in various subjects. It subscribes to various journals and magazines of national and international repute. Besides this, the College Library subscribes to important state and national Newspapers.

There is a reading room attached to the College Library. About 20 magazines, Newspapers and Journals etc. are being subscribed for enhancing the general knowledge of the students.

With the help of University Grants Commission, a Text Book section (Book Bank) has been opened where a large number of textbooks are available for the needy and deserving students. Books out of this section are issued for the entire session to the meritorious but poor students who cannot afford to purchase books.

Library Rules

1. Books will be issued to the students on the production of the library Card issued to him/her in the beginning of the Academic Session 2020-21 by the college Librarian duly signed by the Principal.
2. In case the card is lost, the students must immediately bring it to the notice of the college librarian to avoid any misuse of the card.
3. A duplicate card will be issued on a payment of   Rs. 100/- after proper verification.
4. A damaged card can also be replaced by surrendering it to the college librarian along with a payment of Rs. 100/-.
5. Books lost or damaged in any way shall have to be replaced by a latest edition by the borrower, failing which the double cost of the book shall be charged.
6. The borrower should satisfy himself/herself about the sound condition of the book before leaving the counter.
7. Students shall be permitted to borrow two/three books respectively at a time for a maximum period of 15 days. If a student fails to return the same within prescribed time period, overdue charges/fine @ Re. 1/- per day/per book shall be charged from the students for the first 15 days and thereafter @ Rs. 2/- per day..
8. Reference Books, Rare Books, Books especially reserved and current periodicals will not be issued for use at home; these can be consulted only in reading room.
9. Strict silence shall be observed in the library and reading rooms. Students shall not take their personal books or belongings inside the library.

10. Students appearing for the university examinations shall surrender their library Card/books before obtaining a no demand certificate for the collection of the ADMIT CARDS.

Identity Card

1. Every student on being admitted shall be issued an Identity Card. Students are required to carry their Identity cards and produce on demand in or outside of the college premises.
2. The loss of the identity card must be reported immediately to the concerned authorities.
3. A new Identity Card will not ordinarily be issued. However, after proper verification and on the production of missing report furnished by the concerned Police Station, a duplicate identity card can be issued on a payment of Rs.100/
4. Each student should wear the Identity Card round the neck while on the campus and should produce it when demanded by authority.

Code of Conduct

1. No outsider is allowed to enter the college premises without a prior permission.
2. All the students must be in a proper uniform.
3. Students must conduct themselves with decency, decorum and dignity.
4. Smoking, chewing of tobacco and consumption of alcohol are strictly prohibited.
5. The use of mobile phones is not allowed openly and strictly banned inside the class rooms.
6. Students should extend a helping hand in the maintenance of discipline and to keep the college premises neat and clean.
7. Students are not allowed to destroy /damage or break any college property, furniture or fixtures.
8. The college administration does not take any responsibility for the loss of personal belongings of the students.
9. If a student remains absent from the college for more than 10 consecutive days, without obtaining proper permission from the college authorities, he/she shall be removed from the rolls of the college.
10. If a student is falling under shortage category in any subject, he/she will not be permitted to appear in Internal Assessment Tests as well as External Examination
11. Unlawful assembly of the students in the college premises is prohibited.
12. Writing of graffiti on the walls or sticking posters is a cognizable offence.
13. Ragging in any form is banned and the students involved in ragging will be expelled from the college without any notice.
14. Misbehavior with any teaching or non-teaching staff shall be dealt with severely and may lead to the expulsion from the college.

15. Students resorting to unfair means in the examinations would be liable to be issued a bad character certificate.
16. The medium of answering the examination shall be English except languages.
17. The decision of the Principal shall be final in all matters of discipline and enforcement of rules.

Co-Curricular Activities

NATIONAL CADETS CORPS (NCC)

To inculcate a sense of discipline, develop character, a desire for service and capacity for leadership, the College provides facilities for NCC training for the volunteer male& female students.

One NCC wing (Artillery/Infantry) is available in the College. The total number of seats is 90 (**60 for male and 30 for female students**)Prescribed NCC uniform kits are issued to the enrolled NCC cadets free of cost. Interested students may apply for admission to the concerned NCC Officer for further details. The admission shall be made on first come first serve basis.

Enrollment Rules and Regulations of NCC:
a) NCC enrollment forms are available with NCC Officer of the College free of cost. The enrollment forms are also to be filled in at the time of the admission.
b) Every enrolled NCC cadet has to undergo 40 parades of two hours each in the entire session.
c) All cadets shall have to put in 75% attendance at parades so as to become eligible for certificate exams.
d) Enrolled cadets have also to attend one camp.

Care-Taker/NCC Officer: Prof. Asad Imran

NATIONAL SERVICE SCHEME (NSS)

National Service Scheme (NSS) is a flagship Programme of the Government of India. It aims at personality and character development of the students through voluntary community services with the motto *"NOT ME, BUT YOU".* This Institution has two NSS units, each unit comprising of 100 student volunteers, led by a teachers designated as Programme Officers (POs). NSS volunteers work on the issues of social relevance, which keep evolving in response to the needs of community, through regular and special activities.

A) **Regular NSS activities:** Student volunteers undertake various activities in adopted villages, College Campus and urban slums during weekend or after college hours.
B) **Special Camping Programme**: Camps of 7 days' duration is organized in adopted villages, college campus and urban slums during winter vacation with some specific projects by involving local community. Atleast 50% enrollment of NSS volunteers is required to participate in this `camp.

NSS Regular Activities: - The volunteer undertake various activities in adopted villages and urban slums for community services. They have to put in **120 hours**of community service per year such as:
i) Orientation of NSS volunteers--**20 hours** (Lecturers, discussions, field visits, audio- visuals).

ii) Campus works /projects involved in the project for the benefit of the Institution and the college students ---**30 hours.**

iii) Communities Service in adopted villages/Urban slums -**70 hours**

NSS Programme Officers: **1. Dr. Farooq Ahmed**
         HoD Zoology
         2. Prof. Nusrat Kouser
         HoD Pol. Science

ANTI-RAGGING CELL

A. <u>Anti-Ragging Measures</u>:

- Ragging is strictly prohibited in the premises of Government Degree College Poonch. Any student found indulging in ragging in any form, directly or indirectly, actively or passively, or being a part of conspiracy to promote ragging, within or outside the campus, would face strict disciplinary action by the College, and will be liable to be punished as per the UGC Regulations on curbing the Menace of Ragging in Higher Educational Institutions, 2009 (U/S 26(1) (g) of the UGC Act, 1956) as well as under the provisions of any other penal law for the time being in force and shall also be liable to rusticate from the College.
- Ragging in all its forms shall be totally banned in the entire College premises, including its departments, constituent units including academic, , sports, canteen etc., whether located within the campus or outside and in all means of transportation of students whether public or private.
- Government Degree College Poonch is a co-educational Institution and is committed to maintaining a learning environment free of discrimination, exploitation and harassment. To achieve these objectives, the Anti-Ragging Cell has been constituted by the College.

B. <u>Meaning of Ragging</u>:

'Ragging' constitutes any of the following acts:

a) Any conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other student

b) Indulging in rowdy or undisciplined activities which cause or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher / junior student or any other student.

c) Asking any student to do any such act which the student will not in the ordinary course do and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique of a fresher / junior student or any other student.

C. Punishable Ragging Offences:

1. Abetment to ragging
2. Criminal conspiracy to rag
3. Unlawful assembly and rioting while ragging
4. Public nuisance created during ragging
5. Violation of decency and morals through ragging
6. Injury to body, causing hurt or grievous hurt

7. Wrongful restraint
8. Wrongful confinement
9. Use of criminal force
10. Assault as well as sexual offences or unnatural offences
11. Extortion
12. Criminal trespass
13. Offences against property
14. Criminal intimidation
15. Attempt to commit any or all of the above mentioned offences against the victim(s)
16. Physical or psychological humiliation
17. All other offences following from the definition of 'Ragging.'

D. Disciplinary Action in the event of Ragging

The Anti-Ragging Committee may, depending upon the nature and gravity of the offence established, impart to those found guilty of ragging, one or more of the following punishments –

(i)   Suspension from attending classes and academic privileges

(ii)   Withholding / withdrawing scholarship / fellowship and other benefits

(iii)   Debarring from appearing in any test / examination or other evaluation process

(iv)   Debarring from representing the Institution in any regional, national meet, tournament, youth festival etc.

(v)   Cancellation of admission

(vi)   Rustication from the Institution.

(vii)   Expulsion from the Institution and consequent debarring from admission to any other Institution.

(viii) Collective punishment – when the person committing or abetting the crime of ragging are not identified, the Institution shall resort to collective punishment

(ix)   The committee further reserves the right to take any other disciplinary action in appropriate circumstances as may be deemed fit in the given situation.

Internal Complaints Committee/Committee against Sexual Harassment of Women at Work Place

A. **Objective of the Internal Complaint Committee:**

Sexual Harassment is a form of discrimination, exploitation and harassment prohibited by the Anti-Sexual Harassment Act, 1995. In pursuance of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2013 and MHRD Notification of May 2, 2016 regarding University Grants Commission (Prevention, Prohibition and Redressal of Sexual Harassment of Women employees and students in Higher Educational Institutions) Regulation 2015, Government Degree College Poonch has constituted an Internal Complaints Committee (ICC) to deal with complaints relating to Sexual Harassment of Women employees and students in the Institution. Anyone found indulging in such acts would face strict disciplinary action by the College and will be liable to be punished as per

the provisions of the above said laws as well as under the provisions of any other penal law for the time being in force. Government Degree College Poonch is a co-educational Institution and is committed to maintaining a learning environment free of discrimination, exploitation and harassment. The College, therefore, adopts the policy of condemning all acts which would constitute sexual harassment related to work, education, training or employment. The Cell shall be a complaint center for the members of the faculty, staff and students of the College.

Grievances Redressal Cell

There is a grievance Redressal cell in the college that strives to redress grievance of the staff and the students in the Institution. The faculty takes care of the personal and emotional needs of the students through counseling.

College Hostels

The college provides suitable hostel facility with proper mess for the students from far-flung areas. For Boys & Girls two separate Hostels are available. In the process of admission to the Hostels, preference in given to meritorious students from non-commutable far-off areas, within as well as outside Poonch district. Hostel Wardens/Incharges make selections of students on recommendations of Hostel committees. Students desirous of Hostel facility must apply on prescribed application, which can be procured from Hostel Wardens/Incharges. The Application Forms alongwith necessary supporting documents are properly scrutinized and in sequence the candidates are interviewed by Wardens/Incharges alongwith Hostel committees. The selection is made on the basis of interview, merit and residential distance of students from the college. The intake capacity of Boys Hostel is 63 and for Girls Hostel it is 36 only.

Facilities in the Hostel:
1. Recreational Hall
2. Mess facilities.
3. Reading Room
4. Common Dining Hall.
5. Bus facility to and fro for Girls Hostel only.

Hostel Rules:
1. The Boys Hostel gates are opened from 5:00 AM to 10:00 PM in summer and from 6.00AM to 09.00PM in winter. Gates shall not be opened at night except in case of an emergency. No boarder shall be allowed to move out after the attendance at night.

2. The Girls Hostel gates are opened at 6:00 AM in summer and 8:00 AM in the winter and are **closed at 7:30 PM in summer and 6:00 PM in the winter**. **No girl shall leave the Hostel premises without the written permission of the Warden.**
3. Application for leave shall be submitted to the wardens in personal, if possible. The boarders who are absent without prior permission are liable to be expelled from the hostel.

4. No guests/relatives are allowed to reside in the Hostel Rooms. Visitors are not allowed to enter the Hostel Rooms. They are allowed only in the visitor's lounge.
5. The hosteliers are responsible for the safety of their own belongings. The hostel authority shall not be responsible for the loss or theft of any cash or valuable kept in the room of the boarders.
6. Religious and political meetings are not allowed inside the hostels.
7. Ragging in the Hostel is strictly prohibited. Any student of the Hostel indulging in ragging is liable to be expelled from the Hostel.
8. Any refundable dues shall be released only after all due payments have been made by the boarders. The claim for all such refunds should be made within one year from the date of leaving the Hostel.
9. The boarders shall be required to give receipt for items of the furniture and other things issued to them. They shall be responsible for any damage to the doors, windows glass panes, the furniture, the fittings or any other hostel property in the rooms, dining Hall, recreational room or reading rooms. While leaving the Hostel at the end of the term every student shall handover the charge of furniture of his/her room to the hostel Wardens/Incharges.
10. Mess charges must be cleared by 10th of each month. Any student not willing to avail mess facility is not allowed to stay in the Hostel.
11. The College authorities reserve the right to alter, amend and modify any of the existing rules without prior notice. Decision of the Principal/Wardens in all matters shall be final and binding upon the hoteliers.
12. The room will be allotted by the hostel warden who may change the allotted room whenever such a need is felt. No student shall change her room without the prior permission of Warden.
13. The name of the boarders remaining absent continually without permission for more than a week will be struck off.

14. The Hostel authorities shall not be responsible for the loss or theft of any cash or valuables kept in the rooms of the boarders.
15. No boarder is allowed to any amusement which is likely to disturb other boarders.

Note: The Principal has the authority to amend/add/delete any of the rules given in this information Brochure without any notice or specifying any reason, thereof.

HOSTEL FEE (TETATIVE)

1.	Admission fee	Rs.20.00
2.	Admission form fee	Rs.10.00
3.	Hostel Rent (Annual)	Rs.300.00
4.	Reading Room Rent(Annual)	Rs.50.00
5.	Common Room Rent(Annual)	Rs. 50.00
6.	Water & electricity Charges(Annual)	Rs.200.00
7.	Furniture etc.	Rs.200.00
8.	Hostel Security(Refundable)	Rs.300.00
9.	Crockery	Rs.50.00

10. Maintenance   Rs.50.00

11.

SOCITIES & CLUBS

S.No	Society/Club	Name of the Convener
1	Zoological Society	Dr. Farooq Ahmed
2	Botanical Society	Prof. Rani Mughal
3	Geographical Society	Prof. Khadam Hussain
4	Chemical Society	Dr. MohdAltaf
5	Mathematical Society	Prof. TehseenAbass Khan
6	Women Development Society	Prof. Rani Mughal
7	Literary Society	Dr. Zakir Hussain Kalis
8	Multilingual Society	Dr. MohdAzam (urdu)
9	Creative writing club	Dr. MujahidUl Islam
10	Red Ribbon Club	Dr. Farooq Ahmed
11	Sports Club	Dr. Zakir Hussain Kalis
12	Eco club	Dr. Aziz Ahmed Chiwan
13	Socio -Club	Prof. Nusrat Koser
14	Cocoon Club	Dr. Shamim Ahmed Bandey
15	Career Counseling and placement cell /innovation Club	Prof. Fateh Mohd

CAREER ORIENTED COURSES SPONSORED BY UNIVERSITY GRANTS COMMISSION (UGC)

ADD ON COURSE IN FUNCTIONAL ENGLISH

Govt. Degree College Poonch is running '**Add On Course'** in Functional English since 2010 sponsored by UGC. There is a well-furnished ELT Lab fully computerized with Internet and Projector facility for the enrolled students. The ELT Lab is having its own Library rich of number of titles and CDs always available for the students.

AIMS AND OBJECTIVES:
1> *To Instill and promote quality education for the students;*
2> *To improve the communication skills among the students;*
3> *To enable the students to be familiar with Phonetics and IPA symbols;*
4> *To enable them with Mass Media communication;*
5> *To enable them with fluency in speaking English;*
6> *To inculcate them in reading, writing and speaking skills;*
7> *To enable them with correct use of Grammar;*
8> *To enhance the Personality Development among the students*

Courses Offered:

S. No.	Course	Duration	Eligibility
1.	Certificate Course	6 Months	All the regular Students of Semester-I are eligible.
2.	Diploma Course	1 Year	Only those regular students of Semester-III & IV who have completed 6 Months Certificate Course in Functional English.
3.	Advanced Diploma	1 Year	Only those regular students of Semester-V & VI who have successfully completed 1 Year Diploma Course in Functional English.

COURSE FEE

1> Certificate Course   (6 Months)   *Rs. 2000/- (for the full course)*
2> Diploma Course   (1 Year)   *Rs. 2500/- (for the full course)*
3> Advanced Diploma   (1 Year)   *Rs. 2500/- (for the full course)*

Prof. Zakir Hussain Kalis
Coordinator Functional English
Govt. Degree College Poonch
(M) 9419178137
Email: zakirkalisgdcpoonch@gmail.com

ADD ON COURSE IN SERICULTURE

Sericulture as a subject was introduced in the College about 24 years ago and has become very popular with the students. The Department conducts field visit-cum-training programme every year. Students interact with the Sericulture Professionals and are given practical knowledge in their subject. This Vocational Course ensures more opportunities for further specialization. Rearing of silk worms in the department provides first hand information to the students about the life of silk worms at various stages besides yielding the crops and bringing dividends to the college. Add On Course in Sericulture sponsored by UGC was introduced in the college from the academic session 2010-11. Following skill based courses are offered under this scheme.

S. No.	Course	Duration	Eligibility
1.	Certificate Course	6 Months	All the regular Students of Semester-I are eligible.
2.	Diploma Course	1 Year	Only those regular students of Semester-III & IV who have completed 6 Months Certificate Course in Sericulture.
3.	Advanced Diploma	1 Year	Only those regular students of Semester-V & VI who have successfully completed 1 Year Diploma Course in Sericulture.

COURSE FEE
4> Certificate Course   (6 Months)   *Rs. 2000/- (for the full course)*

5>	*Diploma Course*	*(1 Year)*	*Rs. 2500/- (for the full course)*
6>	*Advanced Diploma*	*(1 Year)*	*Rs. 2500/- (for the full course)*

Dr. Shamim Ahmed Bandey
Coordinator Add On Course in Sericulture
Deptt. Of Zoology
(M) 9419193292
Email: dr.sanb20@gmail.com

STUDY CENTERS OF DISTANCE EDUCATION

Coordinator Learner Sport Centre: Dr. Zakir Hussain Kalis
                                              HOD English

Coordinator IGNOU: Dr. Shamim Ahmed Banday
                                              Deptt. of Zoology

Coordinator MANUU: Dr. Mohd. Azam
                                              HoD Urdu

UDAAN Coordinator   Dr. Shamim Ahmed Banday
                                              Deptt. of Zoology

SCHOLARSHIPS

Following Scholarships and Financial Assistance Schemes are available in the college:

S.No.	Name of the Scholarship	Name of the Agency
01	Scholarship for SC/ST/RBA/OBC	State Govt.
02	Post Matric Pahari Scholarship for Pahari Speaking Students	State Govt.
03	Scholarship for Low Income group students	State Govt.
04	Sahara Scholarship for NCC	Sahara Group of Industries
05	Financial Aid	Govt. Degree College Poonch

Financial Assistance is given to the deserving poor students by the college out of the Students' Aid Fund. However, the criteria for the financial assistance to the deserving students are decided by the concerned committee appointed for the purpose on the basis of guidelines issued by the Government.

Students are required to apply for various Scholarships or Financial Assistance on the prescribed application form. The scholarship and financial assistance are, however, awarded to deserving students subject to the following conditions:

       (a)   A good conduct
       (b)   Satisfactory progress report in the studies
       (c)   Regularity in attendance

(d)   A report of the tutor in-charge

(e)   Income/Category certificates issued by the competent authority.

Guardians of the students applying for any scholarship must give an undertaking that in case his/her ward participates in strikes or any other subversive activities, he/she will refund the amount of the scholarship received by his/her ward in one installment.

ADMISSION PROCESS

The Schedule for Admission to B.A/B. Sc/B.Com/BCA Semester-I

Admission Programme	From	To
Online Combination/ Google Forms/ Sale of Prospectus and Receipt of Application Forms	05-08-2020	25-08-2020
Display of 1st Select List	31-08-2020	
Admission of 1st select list	01-09-2020	07-09-2020
Display of 2nd List (Subject to availability of seats)	08-09-2020	
Admission of 2nd select list	08-09-2020	14-09-2020
Display of 3rd select list (Subject to availability of seats)	15-09-2020	
Last date of Admission without late fee	17-09-2020	

a) **01-09-2020 to 17-09-2020**(Without late fee)

b)   **18-09-2020 to 28-09-2020**   (With late fee of Rs. 320/-)

c)   The Vice Chancellor may consider grant of late admission for 10 days after the expiry of last date as per (b) the above on payment of Rs. 2910/- as late fee.

The regular teaching work shall begin during 1st week of October, 2020.

➢ Admission to B.A/B.Sc/BCA/B.Com Sem- I, under CBCS, is open to the permanent residents of the J&K state (Catchment Area)and children of Central Government Employees, Army and Para Military Personnel posted in J&K state.

➢ Students seeking admission in B.A/B.Sc/BCA/B.Com Sem-I shall have to apply in the prescribed preadmission Offline Application Form issued from the office.

➢ Final selection list shall be made on the basis of merit based on percentage of marks obtained by the students in HSP-II and additional weight age of 5% marks (i. e. 30 marks out of total of 600 marks) to the students belonging to the reserved categories, as listed in SRO- 126 dated 28-08-1994 on production of certified copy of reservation certificate.

➢ A merit list of all the candidates seeking admission in the college shall be displayed by the college admission committee strictly in order of merit for different streams/courses depending upon the intake capacity and shall be displayed on the college notice board on the basis of which the selected candidate accompanied by parents/guardian along with required documents/certificates shall appear before the designated admission committee for grant of provisional admission within the prescribed time limit. If a selected candidate

fails to seek admission within the prescribed time limit her candidature shall be dropped from the merit list and next meritorious applicant shall be considered for the admission subject to the availability of seats by way of second and third merit list to be prepared by college admission committee.

Note: The Principal of the college reserves the right to accept/reject applications which are found otherwise incomplete for admission. The decision of the principal would be final and binding to all.

FEE STRUCTURE

A) **Revised Fee Structure for Admission to of B.A/B. Sc/BCA/B.Com. Sem-1st for the Session 2019-20 Vide Govt. Order No. 297-HE of 2019 dated: 30-05-2019 are applicable for the Academic year 2020-21 & 2021-22 vide University of Jammu Notification No.F.Acd/I/20/1035-1134 Date 05/08/2020**

S. No	Name of the Item	Fee in (Rs.)
1	Admission Fee	40/-
2	Pool Fund	1950/-
3	Students Aid Fund	100/-
4	Building Maintenance Fund	165/-
5	Games/Sports Fund	220/-
6	Reading Room Fund	50/-
7	Furniture Fund	70/-
8	Stationary Fund	35/-
9	Magazine Fund	80/-
10	Motor Vehicle Fund	60/-
11	Identity Card Fund	50/-
12	Student's Service Fund	30/-
13	Seminar/Cultural Activities Fund	30/-
14	Excursion Fund	90/-
15	Medical Aid Fund	25/-
16	Relief Fund	10/-
17	Red Cross Fund	50/-
18	Miscellaneous Fund	60/-
19	EDUSAT	25/-
20	NSS Fund	50/-
	Total (A)	**3190/-**

B): Break up of University Dues:
(Vide University Notification No. F. Acd./I/19/14224 14323 dated: 30-03-2019).

S. No	Name of the item	Fee in (Rs.)
21	Registration Fee	360/-
22	Sports Fee	530/-
23	Cultural Fee	150/-
24	Digitalization and Networking Fund	220/-
25	Examination Development Fund	290/-

26	Corpus Fee	220/-
27	Resource Mobilization Fee	100/-
28	DIQA fee	220/-
29	Red cross	20/-
30	NSS fee	130/-
	Total (B)	**2240/-**
	Grand Total (A+B)	**4530/-**

C): Laboratory Fund

S. No	Laboratory Fund	Fee in (Rs.)
1	Students using one Lab.	154/-
2	Students using two Labs.	238/-
3	Students using three Labs.	308/-
	Total	**700/-**
4	Subject Tour Fund	105/-
5	Environment fee	238/-
	Additional Fee for Professional/Vocational subjects	
S. No.	Name of the Course/faculty	Fee (in Rs.)
a	BCA	12320/-
b	Science stream with Sericulture	1610/-
c	Science stream with Bio-technology Lab.	2660/-

Exam Fee : **Rs. 760/-**(+ Rs. 140/- Exam. maintenance Fund (EMF) + Rs. 100 per Science Practical)

Eligibility Fee: Rs. 880/-for those students who have passed 10+2 other than J&K BOSE

Subject tour as per requirement of syllabus: **Rs. 75/- per Science Subject**

Late Admission Fee for B.A/B.Sc/BCA/B. Com. (FOR SEMESTER PATTERN)

(a)   Within 10 days after the last date prescribed for admission**: Rs. 320/-**

(b)   The Vice Chancellor may consider grant of late Admission for 10 days only after the expiry of last date as (a) above**: Rs. 2910/-.**

D): Stream-wise Fee Structure :

Stream	Common Fee (inRs.)	Lab./ Science Fee (inRs.)	Subject Tour (inRs.)	EVS Fee (inRs.)	Examination Fee (Sem-I+Sem-II) (inRs.)	EMF (Sem-I+Sem-II) (inRs.)	Practical Fee Per Science Subject (Sem-I+Sem-II) (inRs.)	Cost of Exam. Form (Sem-I+Sem-II) (inRs.)	Total Fee (inRs.)
Arts /Commerce	5430	--	--	238	760+760= 1520	140+140 = 280	--	100+100 =200	**7668/-**
Arts with Geography	5430	154	105	238	760+760= 1520	140+140 = 280	100+100 =200	100+100 =200	**8127/-**
B.Sc. Medical (Botany, Zoology Chemistry)	5430	**308**	**210**	**238**	760+760= 1520	140+140 = 280	**300+300 =600**	100+100 =200	**8786/-**
B.Sc. Medical	5430	**308**	**210**	**238**	760+760=	140+140	**300+300**	100+100	**8786/-**

(Chemistry, Zoology/ Botany, Geography)					1520	= 280	**=600**	=200	
B.Sc. Non-Medical (Physics, Chemistry, Maths)	5430	**238**	--	**238**	760+760= 1520	140+140 = 280	**200+200 =400**	100+100 =200	**8306/-**
B.Sc. Non-Medical (Physics, Geography , Maths)	5430	**238**	**105**	**238**	760+760= 1520	140+140 = 280	200+200 =400	100+100 =200	**8411/-**

E): Vocational Subjects Fee

Stream	Common Fee (inRs.)	Vocational Subject Fee (inRs.)	Lab./ Science Fee (inRs.)	Subject Tour (inRs.)	EVS Fee (inRs.)	Examination Fee (Sem-I+Sem-II) (inRs.)	EMF (Sem-I+Sem-II) (inRs.)	Practical Fee Per Science Subject (Sem-I+Sem-II) (inRs.)	Cost of Exam. Form (Sem-I+Sem-II) (inRs.)	Total Fee (inRs.)
BCA	5430	12320	---	---	238	940+940 = 1880	140+140 = 280	200+200 =400	100+100 =200	**20748/-**
B.Sc. Medical (Chemistry, Zoology/ Botany, Bio-tech)	5430	2660	308	105	238	760+760 =1520	140+ 140 = 280	300+300 =600	100+100 =200	**11341/-**
B.Sc Medical (Botany, Zoology, Sericulture)	5430	1610	308	315	238	760+760 =1520	140+ 140 = 280	300+300 =600	100+100 =200	**10501/-**

F): Stream-wise Fee Structure of B.A/B.Sc./BCA/B.Com. Semester-1st for the Session, 2020-21

S. No	Stream	Subject Combinations	Fee (in Rs)
1	Arts	---	**7668/-**
2	Arts with Geography	---	**8127/-**
3	Commerce	--	**7668/-**
4	B.Sc. Medical	Chemistry, Botany, Zoology	**8786/-**
		Chemistry, Zoology, Geography	**8786/-**
		Chemistry, Botany, Geography	**8786/-**
		Chemistry, Zoology, Bio-Technology	**11341/-**
		Chemistry, Botany, Bio-Technology	**11341/-**
		Geology, Chemistry, Geography	**8786/-**
		Botany, Zoology, Sericulture	**10501/-**
5	B.Sc. Non-Medical	Chemistry, Physics, Mathematics	**8306/-**
		Physics, Mathematics, Geography	**8411/-**
		Geology, Physics, Mathematics	**8411/-**

6	BCA	--	20748/-

Note: Fee structure is subject to further notification, if any, by the University of Jammu, Jammu and Higher Education Department.

INTERNAL ASSESSMENT

The evaluation of each course shall contain two parts: Internal or In Semester Assessment (IA) and External or End-Semester Assessment (EA). The responsibility of evaluating the internal assessment is vested on the teacher(s) who teaches the course. There will be University Examinations at the end of each semester for both theory and Practicals. The University has laid down certain rules for appearing in the examination and for internal assessment to be awarded to students. A student should have attended atleast 75% of the total lectures delivered during the academic session (both in theory and practicals) for being permitted to take the examination. 50% marks allotted to each subject in practicals at all levels are reserved for internal assessment. In practical classes, assessment of students shall be made on the basis of her daily performance. 20% marks in theory are reserved for internal assessment. The evaluation of a candidate shall be awarded and record thereof maintained in accordance with the Regulations prescribed for the purpose under the CBCS as per the following:

THEORY

Syllabus to be covered in the Examination		
Internal Assessment Test(Pattern)	**Time allotted**	**Weightage (%age)**
One long answer type question of10 marks and Five short answer type questions of 2 marks each)	Upto 50%(after 45 days) 1 hour	20
External End Semester University Exam (**Pattern**: As proposed by the concerned BOS and approved by Academic Council)	Upto 100%(after 90 days) 3 hour	80
Total		100
PRACTICAL		
Daily evaluation of practical records/Viva voce/attendance etc.		50
Final Practical Performance + viva voce(External Examination) 100% Syllabus		50
TOTAL		**100**

Minimum Eligibility for Appearance in Examination

A semester end external examination for B.A/B.Sc./B.Com/B.C.ASem-I Course, under CBCS, shall be open to the following categories of students:

1. A regular student who has undergone a regular course of study in a college for the period specified for that course of study by having been on the rolls of the college immediately

preceding the examination and has his/her name submitted to the Controller of Examinations by the college Principal where he/she has pursued the course for the examination and has fulfilled the following conditions to be certified by the college Principal concerned:

- ✓ He/she has been a student of good conduct.
- ✓ He/she has attended not less than 75% of the lecture delivered including seminars, tutorials etc in each course opted by him/her in that semester.
- ✓ He/she has passed in internal assessment.
- ✓ In the case of Laboratory Course/ practicals, he/she has attended not less than 75% of the practical classes conducted.
- ✓ He/she has paid the prescribed fee.

PROMOTION TO NEXT SEMESTER

(i) A student will be eligible for promotion from Semester-I to II, Semester-III to IV if he/she has

(a) Secured pass marks in Internal Assessment of all the subjects/papers of the Semester-I/III as the case may be.

(b) Has appeared in at least one of the papers of Semester End examination of Semester-I/III as the case may be.

(ii) A student will be eligible for promotion from Semester-II to III and Semester IV to V provided he/she has earned at least 50% of the total credits for the subjects/papers of theory/practicals of Semester-I/III as the case may be and passed in Internal Assessment of all subjects/papers of Semester–II/IV as the case may be

(iii) A student will be eligible for promotion from Semester-V to VI provided he/she has passed in all Subjects/papers of Semester-I and Semester-III. Provided that a student who does not fulfil the promotion criteria (i), (ii) & (iii) above shall be declared fail in the semester concerned. However, he/she shall have the option to retain the marks in the papers in which he/she has secured Pass marks.

(iv) A student who has to reappear in a subject/paper prescribed for Semester-I to IV shall appear in the subsequent Semester end examination to be held as per the dates prescribed by the University.

(v) A student who has to reappear in a subject(s) paper(s) prescribed for Semester-V & VI shall appear in the supplementary examination.

ATTENDANCE IN LIEU OF PARTICIPATION IN GAMES

Any candidate who participates in games, cultural and other Co-Curricular activities as defined below with prior approval of the Principal concerned shall, for the purpose of condoning deficiency in attendance incurred by her on account of such participation, be treated as present on all the working days during the days of her absence on such account for a period not less exceeding 15 working days in a semester programme subject to a maximum of 30 working days in an year.

- ✓ State representation in International /All India Competitions organized by agencies which are recognized by the Board of Sports and Youth Welfare.
- ✓ Participation in the Inter-University Competitions held under the auspices of a university or any other recognized institution as a member of the University team.
- ✓ Participation in the Inter-College Competitions organized by university as a member of the team of participating institutions.

- ✓ Participation in the NCC, NSS and National Integration Samiti activities as a member ofrecognized institutions.
- ✓ Participation in the Coaching Camps/Rehearsals prior to participation as a member of state or university team in the National /All India /Inter –University Competitions.
- ✓ Participation in the Mountaineering /Hiking/Trekking/Skiing/Rock-Climbing or other suchactivities organized under the auspices of the state Government / university as a member ofInstitution affiliated/recognized by the university.

CONDONATION OF LECTURES

The Principal of College concerned may condone shortage of a student in attendance in a semester for special reasons, to be recorded in writing upto 5% of the lectures delivered or practicals conducted in each course separately. A student whose deficiency in lectures/practicals in a course is not condoned by the Principal of College or is not condonable, shall not be eligible to appear in the semester examination of CBCS in that course but shall be permitted to appear in the subsequent semester examination if he/she remains on the rolls of the College as a regular student and attends the required number of lectures delivered from the date of classification or the date on which he/she has joined whichever is earlier upto the semester and provided that the number of lectures he/she attended is not less than the number by which he/she fall short of attendance in subject(s).

A student who does not fulfill the minimum requirement of attendance in lectures/practicals in a course will not be eligible to sit in the semester examination in that course. Such a student will have to repeat the course when the classes in that course are held by the college.

CANCELLATION OF ADMISSION:

1. If a student after having been admitted remains continuously absent for 10 days without any genuine grounds, his/her name shall be struck off from the college rolls and he/she will not be re-admitted during the same session.
2. Any student found indulging in any undesirable activity in the college shall be dealt with under rules even to the extent of rustication from the college.
3. Any student indulging in ragging can be punished upto the extent of rustication from the college.

GOVT. DEGREECOLLEGE, POONCH
www.gdcpoonch.co.in
ADMISSION FORM

B.A/B.Sc/B. Com/BCA Semester Sem-I (CBCS)

University
Registration No [   ]   College Roll No [   ]

| SPACE FOR PHOTOGRAPH |

(to be filled by the office)

PERSONAL DATA

1. Full Name (in Block Letters)……………………………………….
2. Father's Name (Block Letters)……………………………………
3. Guardian's Name and Relationship……………………………….
4. Date of Birth in figures (in words)………………………………..
5. Monthly income of Father/ Guardian……………………………..
6. Permanent Home Address H. No / Street
Mohalla…………………………………….Village…………………………….
Tehsil………………………………….. District……………………………..
Ph. No/Mob.No……………. ……………..Email…………………………………
7. Present Address…………………………………. ……………………………….
8. A. Religion ……………….. B. Nationality………………………………….
C. Whether SC/ST/OBC/ALC/RBA…………………………………………
9. Are you a state subject? …………………………………………………………

10. Academic Data

Exam Passed	Year of passing the qualifying examination	Exam Roll No.	Uni./ Board	Marks Aggregate with %age	Division	School/ College	Subjects taken
12th.							

1. **Subjects Offered**

1. _____ 2._____ 3._____ 4. EVS   5_____

11. Games/ Events you wish to play_____

Signature of the Committee Members

1._____

2._____

<div align="center">

Convener   **Principal**

GOVT. DEGREECOLLEGE, POONCH

www.gdcpoonch.co.in

ADMISSION FORM

SESSION 2020-21

B.A/B.Sc/B. Com/BCA Semester Sem.III, (CBCS)

</div>

University

Registration No [_____]   College Roll No [_____]

(to be filled by the office)

PERSONAL DATA

1. Full Name (in Block Letters)………………………………………….

2. Father's Name (Block Letters)…………………………………….

3. Guardian's Name and Relationship……………………………….

4. Date of Birth in figures (in words)……………………………..

5. Monthly income of Father/ Guardian……………………………..

6. Permanent Home Address H. No / Street

Mohalla………………………………………Village…………………………….

Tehsil………………………………….. District……………..………….

Ph. No/Mob.No…………………………..Email…………………………….

7. Present Address………………………………………………………….

8. A. Religion ………………. B. Nationality……………………………….

C. Whether SC/ST/OBC/ALC/RBA……………………………………………

9. Are you a state subject? …………………………………………………

SPACE FOR PHOTOGRAPH

10. Academic Data

Exam Passed	Year of passing the qualifying examination	Exam Roll No.	Uni./Board	Marks Aggregate with %age	Division	School/College	Subjects taken
Sem. I							
Sem. II							

1. **Subjects Offered**

1. _____   2_____   3._____   4._____
 11. Games/ Events you wish to play_____

Signature of the Committee Members

1._____

2._____

                            Convener   **Principal**
GOVT. DEGREECOLLEGE, POONCH
www.gdcpoonch.co.in
ADMISSION FORM
SESSION 2020-21
B.A/B.Sc/B. Com/BCA Semester Sem- V (CBCS)

University
Registration No [   ]   College Roll No [   ]
(to be filled by the office)

SPACE
FOR
PHOTOGRAPH

PERSONAL DATA
1. Full Name (in Block Letters)……………………………………….
2. Father's Name (Block Letters)……………………………………
3. Guardian's Name and Relationship…………………………….
4. Date of Birth in figures (in words)……………………………..
5. Monthly income of Father/ Guardian…………………………..
6. Permanent Home Address H. No / Street
Mohalla…………………………………Village………………………….
Tehsil………………………………….. District………………………….. …
Ph. No/Mob.No……………. ……………..Email…………………………………
7. Present Address…………………………………. …..………………………….
8. A. Religion ……………….. B. Nationality……………………………….
C. Whether SC/ST/OBC/ALC/RBA……………………………………………
9. Are you a state subject? ……………………………………………………

10. Academic Data

Exam Passed	Year of passing the qualifying examination	Exam Roll No.	University	Marks Aggregate with %age	Division	College	Subjects taken
Sem. I							
Sem. II							
Sem. III							
Sem. IV							

12. **Subjects Offered**

1. _____2._____3._____4._____5_____

12. Games/ Events you wish to play_____

2. Declaration by the student:

I solemnly undertake to obey all the rules & regulations of the College and the instructions issued from time to time by the Principal. I also know that any breach of rules may render me liable to disciplinary action. I undertake to attend the minimum number of lectures (Theory & Practical etc) required under statutory Rules of the University to make me eligible to sit for the University Examination.

Signature of the Student

a) **Documents to be submitted with Admission Form** :

A student seeking admission should present himself/herself personally along with the parent/guardian to the college and shall present the following documents.

1. Marks certificate in original of the qualifying examinations (along with three attested copies).
2. (a) Provisional/Character certificates in original from the Head of the Institution last attended in case of regular students.
   (b) Provisional / Character certificates from J&K State Board of School Education and character certificate from DSP/SHO (Police) of that area in the case of private candidates.
3. Date of birth certificate-Secondary School certificate issued by J&K State Board of School Education.
4. Four copies of the passport size photographs.

50

5. Category certificate, income certificate from the competent Authority (only for those who want to apply for scholarship/financial assistance).
6. However, the students who have passed their qualifying examination from the Institution other than the J&K State Board of School Education shall have to submit the following Documents in addition to the above.

a) Migration certificate in original from the University/Board from which the student has passed the qualifying examination.
b) Eligibility certificate from the University of Jammu.
No objection certificate from the college Principal of his home district in J&K, if the candidate belongs to a district other than Poonch

7) Affidavit (Annexure- I) for all the students seeking admission.
8) Affidavit (Annexure- II) for all the students seeking admission.
9) Affidavit (Annexure-III) for students with gap period.
10) Affidavit (Annexure-IV) for students who have passed (10+2) examination from Board other than J&K Board. The admission form complete in all respects along with necessary required documents shall be scrutinized by the members of Admission Committee prior to deposit of fee.

The Principal reserves the right to cancel admission of a candidate at any stage for filling in wrong /concealment of wrong information leading to wrong admission.
Note: Documents are to be attested by any Gazetted officer/ College admission Committee Members

Annexure- I

The following undertaking is to be submitted by all the students seeking admission in B.A/B.Sc/BCA/B.Com Sem-I/III/V

I …………………………………….S/O,D/O ……..……………R/O…………..………………

do hereby solemnly declare as under: -
 1.That I am seeking admission in B.A/B.Sc/B.Com/BCASem-I/III/V in Govt. Degree College Poonch during the session 2020-21 on the basis of my merit in Higher Secondary Part-II/ B.A/B.Sc/BCA/B.Com Sem- I/III/V
2. That I have not sought admission in any Academic/Professional /Technical/ Govt. /Private Institution within or outside the state.
3. That in case I seek admission or get selected in any Academic /Professional/ Technical Govt./Private Institution, I shall immediately bring the fact to the notice of the college authorities and that I shall get my admission cancelled from the college before being admitted in any of the above mentioned institutions.
4. That I have carefully read and understood the law prohibiting ragging and the directions of Supreme Court and the Central/State Government in this regard.
5. That I have carefully read the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009.
6. I hereby undertake that
• I will not indulge in any type of behaviour or act that may come under the definition of ragging.
• I will not participate in or abet or propagate ragging in any form.
• I will not hurt anyone physically or psychologically or cause any other harm.

7. I hereby agree that if found guilty of any aspect of ragging, I may be punished as per the provisions of the UGC Regulations and/or as per the law in force.

8. I hereby affirm that I have not been expelled or debarred from admission by any institution.

Signed this -----------------day of ------------------month of -----------------Year

Guarantor
Father/Mother/Guardian

                                    Signature of candidate

Name: Signature

ANNEXURE-II

Anti-Ragging Affidavit (on Non-Judicial stamp paper of Rs. 10/-)

1. I, Mr./Ms. _____ Father/Mother/Guardian of _____ (full name of student with admission /registration/enrolment number), having been admitted to Govt. Degree College Poonch, have read the copy of UGC Regulations (2009), on curbing the menace of Ragging in Higher Education Institutions. I have understood the provisions contained in the said Regulations.

2. I have, in particular, perused clause 3 of the regulations and I am aware as to what constitutes ragging.

3. I have also, in particular perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4. I hereby solemnly aver and undertake that:

i. My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.

ii. My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations without prejudice or another criminal action that may be taken against my ward under any panel law for the time being in force.

6. I hereby declare that my ward has not been expelled or debarred from admission in any Institution in the country on account of being found guilty of abetting or being part of a conspiracy to promote ragging; and further affirm in case the declaration is found to be untrue, the admission of ward is liable to be cancelled.

Declared this _____ (day) or _____ (month) or
_____ (year)

Verification   **Signature of deponent**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of that affidavit is false and nothing has been concealed there in.

Verified at _____ (Place) on _____ (Date) of _____ (Month) of _____(year)

                                                          Signature of deponent

Solemnly affirmed and signed in my presence on _____ (date) of _____ (month) of _____ (year) after reading the contents of this affidavit.

Annexure- III

The following undertaking is to be submitted in form of an affidavit in case of students with gap

I... S/O,D/O
…………………………………………….R/O…………..……………………..……………

do hereby solemnly declare as under: -

1. That I have passed my 10+2/B.A/B. Sc/BCA/B. Com Sem-I/III examination during the session……………………….. as a regular/private candidate from …………………………… Board/ University.

2. That I am seeking admission in Govt. Degree College Poonch in B.A/B.Sc/BCA/B.Com Sem - I/III class during the session 2019 –2020.

3. That during the gap period, I was neither employed nor sought admission in any Academic / Professional/ Technical / Govt. or Private Institution.

                                                          Signature of candidate

Annexure-IV

The following undertaking is to be submitted in form of an affidavit in case of students who have passed Higher Secondary Part- II or equivalent examination from a Board other than J&K State Board.

I……………………………….…S/O,D/O……..………………………R/O…………………… …………………………….…do hereby solemnly declare

That I am seeking provisional admission to …………………… Class in Govt.Degree College Poonch on clear understanding that my admission to this class is provisional and is subject to the confirmation on the issue of certificate of eligibility by the University of Jammu under rules. If for any reason, whatsoever, the University declines to issue the said certificate; my provisional admission shall automatically stand cancelled.

Signature of candidate